

## Fall 2017 School of Public Health Application Checklist

(For Previous & Current UC Berkeley Graduate Students ONLY)

**DEADLINE TO APPLY: DECEMBER 1, 2016. NO LATE APPLICATIONS WILL BE ACCEPTED.**

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Until you have completed each step on this checklist, your application will be incomplete and ineligible for review.

- All applicants must use the UC Berkeley Graduate Division's online application available at <http://grad.berkeley.edu/admissions/>. Be sure to indicate that you are a **"Readmission/Program Change"** on the application. Even if you are a current student you will need to indicate this status.

**If you are a current student applying for a dual degree, be sure to choose the Masters in Public Health (MPH) program application and not the dual program. For example, if you're a current student in the MSW program, DO NOT select MSW/MPH.**

- You must complete all sections of the UC Berkeley Graduate Division's online application. Please ensure to follow these instructions for these specific requirements:
  - ✓ **Transcript(s)** – Upload an unofficial copy of your UC Berkeley transcripts and any post UC Berkeley transcripts
  - ✓ **Exam Requirements** – Send valid GRE scores (within 5 years) to code 4833. If you already have scores on file, please check in the admissions office ([sphadmit@berkeley.edu](mailto:sphadmit@berkeley.edu)) to see if they can locate your scores in the application system. If not, you'll have to arrange to send your scores.
  - ✓ **Letters of Recommendation** – Two new letters of recommendations must be e-submitted to the Graduate Division online application. It will prompt you to enter a third letter writer before you can move forward with the application so for that section please put "Crystal Saetern, [sphadmit@berkeley.edu](mailto:sphadmit@berkeley.edu)" as the mock letter writer.
  - ✓ **SOPHAS Application**- You are NOT required to submit a SOPHAS application. Please click "Yes" when the UC Berkeley Graduate Division online application asks if you've completed a SOPHAS application. Please also enter "000000000" in the "SOPHAS Application ID" question.
  - ✓ **School of Public Health Supplemental Questionnaire for Admissions** - Complete the [Supplemental Questionnaire](#) and save a PDF copy of your confirmation page upon completion. Upload confirmation page as a PDF to your application.
- Request that your UC Berkeley home department\* email a PDF copy of your previous application packet to the School of Public Health admissions office ([sphadmit@berkeley.edu](mailto:sphadmit@berkeley.edu)). The admissions officers will upload the file into your application upon receipt. Please make sure you check in with the admissions office to ensure the file is received in a timely manner.

This application packet must include the following:

- ✓ Copy of your original UC Berkeley Graduate Application for Admission & Fellowships
- ✓ Copies of official transcripts from your previous application
- ✓ Copies of your official GRE scores if still valid
- ✓ Copies of any old letters of recommendation you may want to include in your new application

*\*If the School of Public Health is your home department, contact Crystal Saetern at [sphadmit@berkeley.edu](mailto:sphadmit@berkeley.edu).*

- To apply for funding, fill out the following portions of the Graduate Division online application.
  - ✓ U.S. Citizens or Permanent Residents: Domestic Fellowship
  - ✓ International applicants: International Fellowship
  - ✓ Applicants to the FLAS Program: FLAS Fellowship
- Compose your School of Public Health-specific Statement of Purpose and upload to the Graduate Division online application.
- Compose your Personal History Statement and upload to Graduate Division online application.
- Upload an updated resume or CV.
- Upload a writing sample (DrPH applicants only).

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To apply for financial aid, submit the Free Application for Federal Student Aid (FAFSA). FAFSA forms are available at <http://www.fafsa.ed.gov/>. We recommend that you complete and submit a FAFSA by March 1, 2016. The University of California, Berkeley Title IV code for the FAFSA is 001312. For further information, contact:

Financial Aid Office, Graduate Unit  
201 Sproul Hall #1960  
University of California, Berkeley  
Berkeley, CA 94720-1960