TABLE OF CONTENTS

I. DrPH Directories
   Core Faculty and Staff 3
   Students 4
   DrPH Management Committee 5

II. SPH Directory 7

III. General SPH Information 8

IV. Fees, Bills, and Other Money Matters 11

V. Filing Fee Information and Policies 12

VI. Academic Honesty 14

VI. General Enrollment Information 15

VII. DrPH Academic Program Description and Requirements 18
     Faculty Mentors
     Academic Objectives 21
     Timetable for Completing Degrees
     Prerequisites and Courses 25
     Second Semester Assessment 27

VII. DrPH Residency Requirement 28

VIII. Qualifying Examination 31

IX. Dissertation 37

X. Permission to Include Previously Published or Co-Authored Material 42

XI. Protection of Human Subjects 43

XII. Graduation Information 44

XIII. Approved Courses by Core and Breadth 45

XIV. Faculty Profiles 61

XV. DrPH Student FAQ 65
DrPH PROGRAM FACULTY AND STAFF

DrPH Core Faculty

Joan Bloom, Ph.D.
Academic Co-Director
Professor
247E University Hall
510-643-4480
jbloom@berkeley.edu

Denise Herd, Ph.D.
Associate Professor
217 University Hall
510-643-1344
tiara@berkeley.edu

Jennifer LaChance, DrPH
Residency Supervisor
141- D University Hall
510-643-7541
lachance@berkeley.edu

Rachel Morello-Frosch, Ph.D.
Associate Professor, SPH & ESPM
137 Mulford Hall
510-643-6358
rmf@berkeley.edu

Linda Neuhauser, DrPH
Clinical Professor
50 University Hall
510-643-9177
lindan@berkeley.edu

Amani Nuru-Jeter, Ph.D.,MPH
Associate Professor
287 University Hall
510-643-1999
anjeter@berkeley.edu

Cheri Pies, MSW, DrPH
Academic Co-Director
Clinical Professor
237 University Hall
510-643-1250
cpies@berkeley.edu

DrPH Affiliate Faculty

Norman Constantine, Ph.D.
Clinical Professor
237 University Hall
nconstantine@berkeley.edu

George Sensabaugh, D. CRIM
Professor
319 Mulford Hall
510-642-1271
sensaba@berkeley.edu

DrPH Staff

Sharon Harper-Moore
Program Manager
417.12 University Hall
510-642-4706
sphclass@berkeley.edu
# DrPH Student Directory

<table>
<thead>
<tr>
<th>Name</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blazer, Cassandra</td>
<td><a href="mailto:cblazer@berkeley.edu">cblazer@berkeley.edu</a></td>
</tr>
<tr>
<td>Chau, Christopher</td>
<td><a href="mailto:cvchau@berkeley.edu">cvchau@berkeley.edu</a></td>
</tr>
<tr>
<td>DeMaria, Lisa</td>
<td><a href="mailto:lisaademaria@berkeley.edu">lisaademaria@berkeley.edu</a></td>
</tr>
<tr>
<td>Gomez, Vicky</td>
<td><a href="mailto:vic_gmz@berkeley.edu">vic_gmz@berkeley.edu</a></td>
</tr>
<tr>
<td>Gould, Solange</td>
<td><a href="mailto:solangegould@berkeley.edu">solangegould@berkeley.edu</a></td>
</tr>
<tr>
<td>Johnson, Kelly</td>
<td><a href="mailto:kcjohnson02@hotmail.com">kcjohnson02@hotmail.com</a></td>
</tr>
<tr>
<td>Michael Harvey</td>
<td><a href="mailto:mikeharv@berkeley.edu">mikeharv@berkeley.edu</a></td>
</tr>
<tr>
<td>Marshall, Cassandra</td>
<td><a href="mailto:cassiejm@berkeley.edu">cassiejm@berkeley.edu</a></td>
</tr>
<tr>
<td>Martz, Tyler</td>
<td><a href="mailto:tmartz@berkeley.edu">tmartz@berkeley.edu</a></td>
</tr>
<tr>
<td>Navani, Sonia</td>
<td><a href="mailto:navani@berkeley.edu">navani@berkeley.edu</a></td>
</tr>
<tr>
<td>Ng, Rilene</td>
<td><a href="mailto:rilene.ng@berkeley.edu">rilene.ng@berkeley.edu</a></td>
</tr>
<tr>
<td>Ojeda, Norah</td>
<td><a href="mailto:noraho@berkeley.edu">noraho@berkeley.edu</a></td>
</tr>
<tr>
<td>Penilla, Carlos</td>
<td><a href="mailto:cpenilla@berkeley.edu">cpenilla@berkeley.edu</a></td>
</tr>
<tr>
<td>Petteway, Ryan</td>
<td><a href="mailto:rjpway@berkeley.edu">rjpway@berkeley.edu</a></td>
</tr>
<tr>
<td>Schaff, Katherine</td>
<td><a href="mailto:kschaff@berkeley.edu">kschaff@berkeley.edu</a></td>
</tr>
<tr>
<td>Shah, Heena</td>
<td><a href="mailto:heenadshah@berkeley.edu">heenadshah@berkeley.edu</a></td>
</tr>
<tr>
<td>Shrimali, Bina</td>
<td><a href="mailto:bina.shrimali@berkeley.edu">bina.shrimali@berkeley.edu</a></td>
</tr>
<tr>
<td>Singh, Leena</td>
<td><a href="mailto:leenabsingh@berkeley.edu">leenabsingh@berkeley.edu</a></td>
</tr>
<tr>
<td>Silverio Marques, Sara</td>
<td><a href="mailto:smarques@berkeley.edu">smarques@berkeley.edu</a></td>
</tr>
<tr>
<td>Starling, Mary (Summer)</td>
<td><a href="mailto:summerstarling@berkeley.edu">summerstarling@berkeley.edu</a></td>
</tr>
<tr>
<td>Strouse, Carly</td>
<td><a href="mailto:carlys@berkeley.edu">carlys@berkeley.edu</a></td>
</tr>
<tr>
<td>Summer, Anna</td>
<td><a href="mailto:asummer@berkeley.edu">asummer@berkeley.edu</a></td>
</tr>
<tr>
<td>Tan, May</td>
<td><a href="mailto:MLTan@berkeley.edu">MLTan@berkeley.edu</a></td>
</tr>
<tr>
<td>Tulier, Melody</td>
<td><a href="mailto:mtulier@berkeley.edu">mtulier@berkeley.edu</a></td>
</tr>
<tr>
<td>Uwaezuoke, Kelechi</td>
<td><a href="mailto:kelechi@berkeley.edu">kelechi@berkeley.edu</a></td>
</tr>
<tr>
<td>Venkatesh, Binda</td>
<td><a href="mailto:brindav@berkeley.edu">brindav@berkeley.edu</a></td>
</tr>
<tr>
<td>Villalobos, Daniel</td>
<td><a href="mailto:vvilla@berkeley.edu">vvilla@berkeley.edu</a></td>
</tr>
<tr>
<td>Woodruff, Katie</td>
<td><a href="mailto:ktwoodruff@berkeley.edu">ktwoodruff@berkeley.edu</a></td>
</tr>
</tbody>
</table>
**DrPH MANAGEMENT COMMITTEE**

The DrPH Management Committee is appointed by the Dean of the School of Public Health and provides academic oversight to the DrPH Program. All changes in program requirements and curriculum must be approved by the DrPH Management Committee. In addition, the DrPH Management Committee accepts applicants into the program and identifies mentors and funding for incoming students. The Committee meets one to two times each semester.

**JOAN BLOOM, PhD, Co-Director**
Professor (HPM/HSPA)
247E University Hall
643-4480
jbloom@berkeley.edu

**DENISE HERD, PhD (CHHD)**
Associate Professor of Behavioral Sciences
217 University Hall
643-8236
tiara@berkeley.edu

**TRUDY BUEHRING, PhD (ID) (Ex-officio, non-voting)**
Associate Dean for Academic Affairs
Professor of Virology
61-A Koshland Hall
642-3870
buehring@berkeley.edu

**SHARON MOORE, (non-voting)**
DrPH Student Advisor
417.12 University Hall
642-4706
sphclass@berkeley.edu

**DIANE BUSH, MPH (LOHP)**
Manager of Public Programs
2223 Fulton, St. 4th Fl.
643-2424
dbush@berkeley.edu

**RACHEL MORELLO-FROSCH, PhD, MPH**
Associate Professor, ESPM & SPH (CHHD)
137 Mulford, 221 University Hall
643-6358
rmf@berkeley.edu

**NORMAN CONSTANTINE, PhD (CHHD)**
Research Program Director
Public Health Institute
Ctr for Research on Adolescent Health and Dev
237 University Hall
925-284-8118
nconstantine@berkeley.edu

**LINDA NEUHAUSER, DrPH (CHHD) (non-voting)**
Clinical Professor
50 University Hall MC 7360
643-9177
lindan@berkeley.edu

**RON DAHL, MD (CHHD/JMP)**
Professor
233 University Hall
643-9063
rondahl@berkeley.edu

**AMANI NURU-JETER, PhD, MPH (CHHD, EPI)**
Associate Professor
287 University Hall
643-1999
anjeter@berkeley.edu

**BRENT FULTON, PhD (HPM)**
Assistant Adjunct Professor
140 Earl Warren Hall
643-4102
fultonb@berkeley.edu

**CHERI PIEES, DrPH (MCH) , Co-Director**
Clinical Professor
279 University Hall
643-1250
cpies@berkeley.edu

**JODI HALPERN, MD, PhD (CHHD)**
Associate Professor of Bioethics
Joint Medical Program
570 University Hall
642-4366
jhalpern@berkeley.edu

**NDOLA PRATA, MD, M.Sc. (CHHD/MCH)**
Professor in Residence; Sci. Dir., Bixby Center
229 University Hall
642-7969
ndola@berkeley.edu
ABBY RINCÓN, MPH  (non-voting)
Director of Diversity
141-J University Hall
643-7900
arincon@berkeley.edu

KIRK SMITH, PhD, MPH, (EHS)
Professor of Global Environmental Health
747 University Hall
643-0793
krksmith@berkeley.edu

JULIA WALSH, MD, DTPH (CDDH)
Adjunct Professor
207-L University Hall
643-1629
jwalsh@berkeley.edu

TBA
1st year DrPH student

TBA
2nd year DrPH student

TBA
3rd year DrPH student
**SPH DIRECTORY**

**STUDENT SERVICES**
Joan Bloom, Associate Dean for Student Affairs 643-4480 sph.studentdean@berkeley.edu
Abby Rincon, Interim Assistant Dean for Student Services 643-7900 arincon@berkeley.edu
Crystal Saetern, Admissions/Recruitment Specialist 642-7675 sphadmit@berkeley.edu
Matthew Lau, Curriculum Planner/Student Data Spec. 643-0976 sphpso@berkeley.edu
Sharon Harper-Moore, Academic Progress Manager 642-4706 sphclass@berkeley.edu
Tony Soyka, Undergraduate Program Advisor 643-0874 sphug@berkeley.edu
Michael Parra, Office Manager/Admissions Asst. 643-0881 sphinfo@berkeley.edu

**GRADS, Graduate Recruitment & Diversity Services** 642-6698 sphgrads@berkeley.edu
Victoria Benson – Health & Social Behavior
Lila Sheira – Maternal & Child Health

Abby Rincón, Director of Diversity 643-7900 arincon@berkeley.edu

**SHELDON MARGEN PUBLIC HEALTH LIBRARY** (all staff can be reached at main number: 642-2511)
www.lib.berkeley.edu/PUBL/

Debbie Jan, Head Librarian
Michael Sholinbeck, Outreach & Instruction Manager, Reference Manager

**AREAS OF CONCENTRATION/SPECIALTY AREAS STUDENT ADVISING STAFF**
Biostatistics (Sharon Norris) 642-3241 biostat@berkeley.edu
DrPH (Sharon Harper-Moore) 642-4706 sphclass@berkeley.edu
Environmental Health Sciences (Norma Firestone) 643-5160 ehs_div@berkeley.edu
Epidemiology/Biostatistics (Janene Martinez) 643-2731 jcarolm@berkeley.edu
Health Policy & Management (Kim MacPherson) 642-9175 hpm_mph@berkeley.edu
Health & Social Behavior (Angela Waxman) 642-8626 awaxman@berkeley.edu
Health Services & Policy Analysis (Ghada Haddad) 643-8571 hspa_phd@berkeley.edu
Infectious Diseases (Teresa Liu) 642-2613 idadmin@berkeley.edu
Interdisciplinary MPH (Laura Spautz) 643-2700 lspautz@berkeley.edu
Global Health Specialty (Claire Norris) 642-6915 cnorris@berkeley.edu
Aging Specialty (William Satariano) 642-6641 bills@berkeley.edu
Joint Medical Program (Tracey Jones) 642-5671 jmp@berkeley.edu
Maternal & Child Health (Kate Jerman) 643-4991 kate.jerman@berkeley.edu
On-Campus/Online MPH (Susie Lewin) 642-8253 oomph_prog_mgr@berkeley.edu
Public Health Nutrition (Carol Hui) 666-3734 carohlui@berkeley.edu

**CENTER FOR PUBLIC HEALTH PRACTICE**
Jeff Oxendine, Associate Dean for Public Health Practice 642-2414 oxendine@berkeley.edu
Jennifer LaChance, Director, Center for Health Leadership 642-7541 lachance@berkeley.edu
Ruthann Haffke, Manager, Career Services 642-0431 haffke@berkeley.edu
Evlyn Andrade, Administrative Manager 642-9870 evlyn@berkeley.edu

**GENERAL CAMPUS NUMBERS**
Financial Aid 642-0485 http://students.berkeley.edu/finaid/
Graduate Division (Degrees & Petitions) 642-7330 http://www.grad.berkeley.edu/
University Health Services (Tang Center) 642-2000 http://www.uhs.berkeley.edu/
Housing Office 642-3642 http://www.housing.berkeley.edu/
Berkeley International Office 642-9490 http://ihouse.berkeley.edu/
Parking & Transportation Office 642-4283 http://pt.berkeley.edu/
Registrar 642-5990 http://registrar.berkeley.edu/
Residency Matters 642-1614 http://registrar.berkeley.edu/legalinfo.html
Summer Sessions 642-5611 http://summer.berkeley.edu/

Note: If you are using a Campus phone, only dial the last 5 digits. (Area Code 510)
GENERAL SPH INFORMATION

SCHOOL OF PUBLIC HEALTH WEBSITE
The School of Public Health home page is located at http://sph.berkeley.edu/

ELECTRONIC MAIL
UC Berkeley campus policy requires all students to have and use a Berkeley email address. Students are welcome to have email forwarded to another mail client (e.g. gmail) but all administrative messages from SPH and UCB will be sent to the berkeley.edu address and students are responsible for ensuring they receive and read them. Please visit http://calmail.berkeley.edu/ to create a “@berkeley.edu” e-mail address using your CalNet ID. Please make sure you notify your program assistant of your new email account.

SPH STUDENT LOUNGE/MAILBOXES
Student mailboxes are located in the Alice Martin Commons Room, Ground Floor, 56 University Hall. While primary communication is via email and other electronic resources, there will be occasional campus and departmental messages and information in student mailboxes; please note that campus policy prohibits use of campus mail for personal or non-campus-related postal mail and items will not be delivered to campus mailboxes. For access to 56 UHall, aka SPH Student Lounge, see Student Services and Admissions in 417 UHall for the current semester’s access code.

AFTER HOURS ACCESS TO UNIVERSITY HALL
Students may request access to University Hall outside normal open hours (Monday through Friday, 7:00 am to 6:00 pm) by submitting their ID card and Card Key Request form accompanied by a Mailroom Notification Key Request form to the Office of Student Services for approval and signature. Student Services will submit the form to the SPH Facilities Office who will grant the access.

SPH DOCTORAL STUDENT LOUNGE
Currently registered (or on Filing Fee) SPH doctoral students have access to an additional lounge on the 5th floor. For access to the doctoral lounge in 585 UHall, see Steven Keller in 50 University Hall to have your student ID card activated.

PHONE/ADDRESS/E-MAIL ADDRESS UPDATES
Keep your current home address, phone number, and e-mail address updated with the Office of the Registrar. You can do this by logging on to BearFacts (bearfacts.berkeley.edu). If you have an academic student appointment (as a GSR or GSI, for instance), keep your contact information updated with your payroll contact because payroll records do not fully intersect with student academic records and some functions, such as direct deposit, are managed by completely different systems.

LISTSERVE ANNOUNCEMENTS
To post relevant announcements to the SPH student community, submit your notices via e-mail to sphinfo@berkeley.edu. Your announcement will be included in the SPH Weekly News
Digest, sent on Monday mornings throughout the year and more frequently at the start and completion of semesters when more announcements are necessary.

**VIOLENCE PREVENTION EDUCATION REQUIREMENT**
UC Berkeley has instituted a new policy to promote healthy and safe relationships that requires all new incoming students to complete a violence prevention course. Students have until the end of the semester of their first semester to complete. For more information, please visit the website at ucempowerU.berkeley.edu.

**STUDENTS IN CRISIS**
There are a variety of resources to assist students with health and wellness, including emotional and mental health. Please see your program advisor or any of the resources below for assistance as soon as you feel that something is not right.

- **Students of Concern/Dean of Students**: 642-6741/campuslife.berkeley.edu
  *Provides safe place to report behavior and consult about distressed students; student advocacy; support and referral services.*

- **Disabled Students Program**: 642-0518/dsp.berkeley.edu
  *Services include accommodation, academic and financial advising, assistive technology, access services.*

- **University Health Services - The Tang Center**: 642-9494/UHS.berkeley.edu
  *Counseling and Psychological Services
  Consultation and referral for mental health concerns*

- **Gender Equity and Resource Center**: 643-5730/geneq.berkeley.edu
  *Resources related to sexual assault, relationship violence, hate crimes, and bias-related conflicts or concerns.*

- **Student Ombuds Office**: 942-5754/sa.berkeley.edu/ombuds
  *Confidential support regarding campus-related conflicts or concerns.*

- **Center for Student Conduct**: 643-9069/sa.berkeley.edu/conduct
  *Report alleged violations of the Student Code of Conduct.*

- **GSI Teaching and Resource Center**: 642-4456/gsi.berkeley.edu
  *Resources to support and train GSIs*

- **Campus Climate and Compliance**: 643-7985/ophd.berkeley.edu
  *Title IX/VI Sexual and Racial Harassment Response*

**SERVICES FOR STUDENT PARENTS**

1. **Childcare reimbursements for GSRs**: This program is for student parents with non-school age children. To be eligible, graduate students must have at least a 25% or greater GSR appointment during the semester or summer session. The grant will reimburse up to $900 in childcare costs per semester, or up to $600 during the summer. Graduate Division will bear the cost of this new program and administer the process. You may direct students to our website for further program information and a link to an application form (http://grad.berkeley.edu/financial/families/).
Please note that this program is similar to the childcare reimbursement for GSIs, tutors and readers, which is administered by UC Berkeley’s Labor Relations Office (http://hrweb.berkeley.edu/labor/contracts/BX/childcare-reimbursement-program).

2. Back-up childcare for all student parents (graduate and undergraduate): The Graduate Division has partnered with the Chancellor’s Advisory Committee on Student Services and Fees and the Hutto Patterson Charitable Foundation to create a highly subsidized back-up childcare program for all registered graduate and undergraduate students, who are parents of children aged 6 weeks up to 18 years of age. Each student will be eligible for up to 60 hours of in-home and/or center-based care at the rate of $4/hr (in-home) and $2/hr (center-based). The service is administered by Bright Horizons, a national provider of employer-sponsored childcare and back-up care.

Detailed information about the program, with step-by-step instructions on how students can register, are available on a dedicated program website (http://grad.berkeley.edu/backupchildcare/about.php).

DrPH PROGRAM OFFICE
The DrPH Program is administered by the Office of Student Services in 417 University Hall, which is open from 9 am to 12 pm and 1pm to 4pm Monday through Friday. If specific issues need to be discussed with the Program Manager or other staff it is best to set up an appointment as staff members are in and out of the office throughout the day.

FACULTY OFFICE HOURS
Most faculty members have office hour sign-up sheets outside their offices and/or schedule appointments via e-mail. Please note that the DrPH Manager does not make appointments for faculty members; students should contact faculty directly to schedule appointments.
A/V EQUIPMENT
The DrPH program has an LCD projector, laptop and two portable easels available for program use. In addition, the SPH facilities office, located in 50 University Hall, has an LCD projector, laptop, TV/video and slide projector.

All of the above AV equipment may be reserved by contacting the DrPH Manager at 642-4706 and providing the following information:

- Course title
- Instructor
- Course location
- Date equipment is needed
- Time equipment is needed
- Time equipment will be returned

DrPH-SPECIFIC ANNOUNCEMENTS
Announcements such as events, conferences, funding opportunities and courses will be sent by email to the DrPH community via the DrPH bSpace site.

DrPH bSPACE
Be sure to enroll in the DrPH bSpace site for program information, documents, announcements, etc. (Note: discontinuing emails from any bSpace site will shut off the email function for all bSpace sites you belong to so use filters on your email client to control email flow rather than discontinuing from the source) See New Student Resources at http://sph.berkeley.edu/students/incoming.php.

FEES, BILLS, AND OTHER MONEY MATTERS

STUDENT BILLS
Student tuition and registration fees are billed through the CAMPUS ACCOUNTS RECEIVABLE SYSTEM (CARS), which is administered by Billing and Payment Services, 1st Floor, University Hall. A CARS statement is released via BearFacts each month when there is an outstanding balance on your account. Students making their own payments (as opposed to a fellowship or GSI/GSR fee remission paying a part or the entirety of the fees and tuition), can pay online using e-Bill. See http://studentbilling.berkeley.edu/.

STUDENTS RECEIVING FINANCIAL AID
Financial support from the Financial Aid Office or a University, SPH, or extramural fellowship or grant will typically be applied first to a student’s fee balance in CARS (rare exceptions include Block Grants which are distributed as stipends). If the student’s awards do not cover the entire balance of tuition and fees, s/he will need to pay the remainder. If a student’s awards exceed her fee and tuition balance, the remainder will be released as an electronic funds transfer (EFT). See BearFacts to sign up for EFT. Students being sponsored by an outside agency or government entity are responsible for ensuring that fee payments are made and credited properly. See FAQ here: http://studentbilling.berkeley.edu/ for more information.
Refunds from fee awards or stipend awards will be released around the 25th of the month (i.e. August for fall awards, January for Spring awards, June for Summer awards) provided the student is properly registered which means:

- At least 20% of fees have been paid
- No registration blocks
- Enrollment in at least one class.

If you have not received an expected stipend, first check to ensure registration is complete; the stipend EFT(electronic funds transfer) should automatically release the next time the system makes payments. See http://studentbilling.berkeley.edu/ to enroll in EFT.

### FILING FEE INFORMATION AND POLICIES

- The Filing Fee is a one-time reduced fee (one-half of the Student Services Fee), for doctoral students who have completed all requirements for the degree except for filing the dissertation (Plans B). The Filing Fee is not a form of registration nor is it equivalent to registration. Filing Fee is available for the fall and spring semesters only.

- **Duration of the Filing Fee:** The Filing Fee applies for the length of the semester for which Filing Fee status has been approved, up to the last day of the term, which is the deadline for filing a thesis or dissertation. These dates vary from year to year, but are in the vicinity of December 20 and May 15 of each year.

- **Eligibility requirements for the Filing Fee:** To use the Filing Fee in a fall semester, the student must have been registered in the previous spring or summer. Summer Sessions enrollment must be for a minimum of three units. To use the Filing Fee in spring, the student must have been registered in the previous fall. Filing Fee status is not available for Summer Sessions. However, students are permitted to file a thesis or dissertation while registered for Summer Sessions.

In order for a student to use Filing Fee: 1) may be used only once (even for a different degree); 2) must be advanced to candidacy and in good standing; 3) cannot hold a GSI, GSR, or Lecturer position in any department; 4) must be registered for the previous semester (see above); 5) must have approval of Head Graduate Advisor (Assoc. Dean for Student Affairs for MPH and DrPH students)

- **Can students use University services while on Filing Fee?** Students on Filing Fee may not use services that are supported by registration fees (e.g. student access at the Recreational Sports Facility). However, students who are on Filing fee status may have their Library privileges extended for six months by bringing to the Doe Library Privileges Desk, located on the first floor, a letter from student’s faculty mentor or student services advisor, photo ID and payment of $25 (check, Mastercard, and Visa accepted). Students on Filing Fee may also apply to purchase Student Health Insurance (SHIP) at a slightly higher rate for the semester of Filing Fee (see below).
• **How to apply for the Filing Fee:** Students must apply for the Filing Fee by the end of the first week of classes of the semester in which they intend to file. Students complete the Filing Fee Application available from the Graduate Division website (www.grad.berkeley.edu/policies/forms.shtml). Students are billed the Filing Fee on their CARS statement. The degree cannot be awarded until the Filing Fee is paid.

• **What happens if a student does not complete the final degree requirements (filing the dissertation or thesis, or passing the final comprehensive exam)?** An Application for Readmission is required in order to register (and file) after the use of Filing Fee. Alternatively, the student may register for 3 units of independent study in Summer Sessions under their dissertation chair, file the dissertation during the summer session, and receive a Fall degree.

• **Deadline for Filing Fee Application submission:** The deadline to apply for filing fee is the Friday of the first week of classes. The Graduate Dean will consider exceptions for extending the deadline in situations deemed beyond the student’s control. To request an exception, the student’s dissertation chair must write a letter to the Associate Dean of the Graduate Division requesting an extension and explaining the circumstances for missing the deadline. This letter must be endorsed by the Head Graduate Advisor (Associate Dean for Student Affairs).

• **Filing a dissertation in the Summer:** To be eligible to file a dissertation in the summer, students must enroll in Summer sessions for a minimum of 3 units and paid their registration fees prior to filing. Students filing in Summer Sessions will be awarded their degree in December.

• **Filing Fee status and international students:** To avoid visa problems with the U.S. Immigration and Customs Enforcement, international students must contact the Berkeley International Office (BIO, 642-2818) well before the beginning of the semester during which they plan to use the Filing Fee. Filing fee status can satisfy the SEVIS requirement for international students only if the student has obtained the signature of the BIO student adviser (contact the Berkeley International Office, located in International House, 2299 Piedmont Avenue; 642-2818).

• **Health insurance for students on Filing Fee:** U.S. resident students may purchase Student Health Insurance Plan (SHIP) coverage for the semester they are on approved filing fee status if they have not already purchased SHIP during a period of withdrawal beyond one semester. UHS allows purchase of SHIP if a student is in a non-registered status for two semesters only, which pertains to both filing fee and withdrawal. For eligibility information and enrollment details, refer to the UHS website (www.uhs.berkeley.edu/students/insurance/FilingFee.shtml).
ACADEMIC HONESTY

EXPECTATIONS OF STUDENTS' CONDUCT
As members of the academic community, students are responsible for upholding the standards of academic integrity. The basic rules of academic study and inquiry call for honesty in the preparation of papers and assignments, acknowledging sources of ideas, and taking examinations on the foundation of one's own knowledge.

The Berkeley Campus Regulations Implementing University Policies, which address standards of student conduct, were amended in 1992 and are now published separately as "The Code of Student Conduct." The complete document is available at http://studentsconduct.berkeley.edu

The Honor Code at UC Berkeley is simple: “As a member of the UC Berkeley community, I act with honesty, integrity, and respect for others." More information about the Honor Code can be found here: http://asuc.org/honorcode/index.php

CHEATING OR PLAGIARISM
Plagiarism is defined as the use of intellectual material produced by another person without acknowledging its source. An instructor has the right to assign a final grade of F for the course if you plagiarized in a portion of the course, even if you have successfully and honestly passed the remaining portion of the course. Any student who knowingly aids in plagiarism or other cheating, e.g., allowing another student to copy a paper or examination question, is as guilty as the cheating student. Violations of academic integrity are taken seriously, and may be grounds for dismissal from the University.
GENERAL ENROLLMENT INFORMATION

REGISTRATION/WITHDRAWAL
All SPH students must be continuously enrolled throughout their graduate careers. Students satisfy the continuous registration requirement by enrolling during regular academic semesters (fall and spring); registration during the spring semester maintains graduate status until the beginning of fall semester. Students enroll in classes via Tele-BEARS, which can be accessed online (http://telebears.berkeley.edu). Entering graduate students register through Tele-BEARS two to three weeks before the start of the new semester. For students who have been readmitted after the date on which Tele-BEARS appointments are available for readmitted students, appointment times will be generated and made available shortly after the readmission information is processed. Readmitted students must clear any financial or administrative blocks before appointments are generated. Tele-BEARS appointments for Phase I (continuing students only) and Phase II registration are generated and viewable in Bearfacts. Students have 24 hours to use their Tele-BEARS appointment. However, missing a Phase I or Phase II appointment does not mean that there are no further opportunities to add/drop or edit a class schedule; each student may enter Tele-BEARS and edit his/her schedule each evening from 7pm to midnight Pacific time after the initial appointment time.

If instruction has already begun and a student wishes to discontinue study, a withdrawal must be formally requested and processed. By withdrawing, enrollment in all classes will be dropped and a student will no longer be able to attend for that semester or any future semester unless readmitted. Any student considering withdrawing should consult with his or her program and the Office of Student Services since readmission is not guaranteed and neither the School nor the university is obligated to readmit any student who has withdrawn. Please consult The Guide to Graduate Policy for further information, http://grad.berkeley.edu/policies/guides.

MINIMUM/MAXIMUM UNIT REQUIREMENTS (FOR DrPH and MPH STUDENTS)
Note: academic degree programs may have additional or different enrollment policies than professional degree students. Please check with your program’s student advisor.

A minimum of 48 units are required for the DrPH degree. A course load of 12-16 units per semester is acceptable for Public Health graduate students. A student who wishes to take fewer than 12 or more than 16 units is required to obtain special approval from his or her advisor.

SPH students must follow the requirements listed below:
1. Master's students are required to take a minimum of 12 units per semester.
2. Doctoral students who have passed their Qualifying Examinations are required to take a minimum of 8 units per semester (although most doctoral students opt to take 12 units since the registration fees are one rate regardless of unit count).
In exceptional cases such as personal or family illness, and upon recommendation of the student's Graduate Advisor and the SPH Office of Student Services, the Dean of the Graduate Division may approve a reduced course load. Carrying a reduced course load may result in a prolonged degree program.
**ADDITION/DROPPING A COURSE and CHANGE OF GRADING OPTION**

**Important note:** It is each student’s responsibility to ensure his or her schedule is accurate. Students should check their schedule periodically during the semester on BearFacts. NO LATE PETITIONS FOR SCHEDULE CHANGES WILL BE PROCESSED AFTER THE DEADLINE!

- Before the Third Week of Classes: All changes must be made by the student via TeleBears.
- After the Third Week of Classes: A Petition to Change Class Schedule must be filled out and submitted to the Office of Student Services. Please follow the deadlines announced via email each semester; information regarding each semester’s deadlines may also be found posted in the Student Lounge, the Office of Student Services, and in University Hall’s 4th floor lobby.
- Please note that SPH deadlines for submission of materials may differ from those posted on the Registrar’s or Graduate Division’s websites as SPH needs processing time to meet campus deadlines.

Petitions are available in 120 Sproul Hall, the SPH Office of Student Services, and at http://registrar.berkeley.edu/DisplayMedia.aspx?ID=ADPetGrad.pdf. Depending on the action, the Course Instructor might need to sign; all petitions must be approved and signed by the Head Graduate Advisor*.

*For all MPH and DrPH actions the Head Graduate Advisor is the Associate Dean for Student Affairs, currently Professor Joan Bloom. All forms submitted after the deadline, must be signed by Dean Bloom and will be processed by Office of Student Services staff prior to signature.

**GENERAL ADD/DROP POLICIES:**

- Under no circumstances will a petition to drop a course be approved because the student finds an anticipated grade undesirable.
- Petitions for changes in class schedules will not be accepted after the stated SPH deadlines each semester. It is each student’s responsibility to check his or her class schedules frequently to ensure that the schedule as the Registrar records it, is accurate. Enrollment in incorrect courses or sections, or requesting incorrect grading option or units counts, may result in a failing grade which cannot be changed.

**PEDAGOGY COURSES**

Courses in the 300 series do not count toward the 42/48 unit requirement for the MPH degree. All GSIs teaching for the first time at Berkeley are required to enroll and complete a 300-level course (2 units) on teaching in the discipline prior to or concurrent with their first appointment.

**UNDERGRADUATE COURSES**

Courses numbered 199 and below are considered to be undergraduate courses. Graduate students may not take more than half of the required degree units in courses numbered 100 through 199. Courses numbered below 100 do not count toward meeting any graduate degree requirements.

**INDEPENDENT AND SPECIAL STUDY COURSES**

Independent and special study courses are numbered: 195, 197, 198, 199, 296, 297, 298, and 299. Of the 42/48 minimum units required for the MPH degree, **no more than one-third of the total units completed (i.e. ten (10) units for a 42-unit degree or 12 units for a 48-unit**
degree) may be taken from courses numbered 195, 197, 198, 199, 296, 297, 298, or 299. Students may take Independent study units offered by SPH or departments outside the School. Provisions about independent study are to be administered by the Office of Student Services in concert with the student’s Faculty Advisor and monitored by the Associate Dean for Student Affairs. The SPH Curriculum Committee may grant variances to these policies as necessary and appropriate.

CONSENT OF INSTRUCTOR
"Consent of Instructor" means that the instructor has the prerogative of deciding whether a student has the necessary background for the course that he or she wishes to take. Denial of access to a course should never be made for any reasons other than the student’s academic preparation and ability to intellectually benefit from the course, as well as his or her potential to contribute.

If a student does not agree with the instructor’s decision, he or she can go to the Division Head, or Associate Dean for Student Affairs in the School of Public Health, to request an appeal. If the student is unsatisfied with the response of the appropriate SPH personnel, he or she is encouraged to request a meeting with the University Student Ombuds Office (http://campuslife.berkeley.edu/ombuds).

GOOD ACADEMIC STANDING
Students are normally considered in good academic standing if they are making adequate progress toward the completion of degree requirements:

- have a cumulative grade-point average of at least 3.0;
- do not have more than 2 unfinished incomplete grades on their record;
- have not received warning letters from the department or been placed on formal probation for academic or clinical deficiencies;
- Students must be in good academic standing to be placed in School of Public Health internships or residencies.

A passing grade for a Breadth Course Requirement is a “B-“. Students who take Breadth Course Requirements (PH 142; PH 200C1; PH 200C2; PH 200C3 and PH 250A) must take for a Letter grade. Students attaining less than a “B-“ will be required to retake the course to qualify for graduation

GRADING STANDARDS
In order for students to be in good standing, they must maintain an overall grade point average of at least 3.0 on the basis of all upper division and graduate courses (100-and 200 level) taken in graduate standing. Grade-points earned in Berkeley courses numbered below 100 or above 300 are not included in determining a student’s grade point average for remaining in good standing or earning a degree. Some departments may have higher performance standards than the minimum “B” average required by the Graduate Division; the School of Public Health considers a grade of lower than “B-“ in any individual course to be a sign of academic concern.
SPH RESIDENCY REQUIREMENT (For MPH and DrPH degree students only)

Students receiving a MPH or DrPH degree, including those transferring from other UCB departments (or SPH academic degree programs) or adding a SPH professional degree to other UCB graduate degrees, must be fully enrolled and be assessed full fees and Professional Degree Supplemental Tuition (PDST) for a minimum of two semesters. Financial aid or fellowships may cover any or all portion of those fee charges.

FACULTY MENTOR

The role of the faculty mentor is to assist the student in designing and pursuing a program of study that best meets the requirements for the degree and that assures sufficient flexibility to satisfy individual goals. The faculty mentor is responsible for reviewing and discussing the requirements of the Graduate Division and the School of Public Health with the student to insure that the student is fully informed of the requirements necessary for completing the DrPH degree.

In addition to programmatic advising, faculty mentors provide professional guidance for DrPH students. Mentoring is a relationship built upon open communication between the student and the faculty mentor who is responsible for the overall guidance and professional development of the student. It is often through this relationship that students acquire the doctoral-level training in sophisticated analytical thinking, identification of significant questions in the field, understanding the experimental and theoretical concepts and the design of approaches to productively address problems in public health. In many cases, the faculty mentor will also be the student’s dissertation committee chair and thus will play an active role in proposing appropriate professional and/or research residency opportunities and monitoring the student’s progress.

Students may also choose additional faculty mentors during the first or second years. These faculty members work closely with the student on academic and professional issues and often volunteer to serve on the student’s dissertation committee.
GRADING

SATISFACTORY GRADES
A student must receive a B- in order to receive a satisfactory grade. In most courses, students have the option of taking a course on a Satisfactory/Unsatisfactory (S/U) basis. In courses where the student opted for S/U (or in courses where a letter grade is not offered), units are assigned to meet degree requirements, but no grade points are given for the course. **Public Health Field Study (Public Health 297)** must be taken for a Satisfactory/Unsatisfactory (S/U) grading.

No more than one-third of the total coursework completed at the time of graduation may be fulfilled by courses graded on an S/U basis. However, the “one-third rule” applies to each student’s individual curriculum. **Public Health 291, 297, 299 courses, and all courses in the 300-600 series are not counted towards the one-third S/U unit count. While those units are included in the total base, they do not contribute to the one-third limit of S/U grades.**

UNSATISFACTORY GRADES
"U" (Unsatisfactory) grades are assigned when the quality of work is far below the acceptable standard. The instructor determines all acceptable standards for the course. Students may challenge an assigned "U" if they believe the grade was assigned based on non-academic criteria. Grade challenges always begin with the instructor involved. For further information, please consult the Grievance and Appeals Procedures section of the SPH Handbook.

RECEIVING AN “I” INCOMPLETE GRADE
An instructor may assign an incomplete grade if the student's work in a course has been of passing quality but is incomplete due to circumstances beyond the student’s control (such as sudden illness the day of the examination, or a family emergency that doesn’t allow for completion of assignments by the end of the semester.) The student and instructor must draft a written agreement addressing completion of remaining coursework, specifying which work must be completed and by what date. The student and instructor should also agree to the percentage of the final grade being represented by the incomplete coursework. The agreement must acknowledge the student’s understanding of the implications if the prescribed work is not completed by the prescribed time limit.

REMOVING AN INCOMPLETE GRADE
*Important: Do not re-enroll in the course in order to remove your incomplete! To replace an Incomplete grade on a student’s record, the student files a “Petition to Remove an Incomplete
Grade” available in department offices or through the Registrar’s Office website ([http://registrar.berkeley.edu/GenerallInfo/elecforms.html](http://registrar.berkeley.edu/GenerallInfo/elecforms.html)). Students must complete section I and submit the form to the instructor, who completes section II and submits the form to the Office of Student Services and Admissions for processing. Please note: according to the Office of the Registrar policy, once a grade is assigned and the instructor of record has signed it, a student may not handle the document. It will be forwarded to the Office of the Registrar by SPH Office of Student Services staff.

Note: The Incomplete grade “I” is not physically replaced or removed from the academic record. Completion of the work is reflected as a subsequent line entry on the record, and the units and grade point thus earned will be included in the grade-point computations at the close of the next session.

TIME LIMITS CONCERNING INCOMPLETE GRADES
Unlike undergraduates, whose “I” grades become “NP” grades if not replaced within one semester, graduate students have no specified time limit for making up incomplete grades. However, there are other penalties:

1) Students who have two or more incompletes are academically ineligible to hold a student academic appointment, or to receive fellowship support from SPH or UCB.
2) SPH students must remove all incomplete grades in required courses in order to receive their degree. (Graduate Advisors should review transcripts at least annually to make sure that students are not accumulating an excessive number of Incompletes.)
3) If a student accumulates more than two Incompletes he or she is no longer considered in good academic standing and will be placed on academic probation (implies candidacy not eligible) and could face dismissal. Students not in good academic standing cannot be placed in School of Public Health internships or residencies.
4) Students will not be placed on candidacy degree list.
DrPH PROGRAM INFORMATION

The Doctor of Public Health (DrPH) degree is a professional degree conferred in recognition of a candidate's command of a comprehensive body of knowledge in the field of public health and related disciplines, and of the candidate’s proven ability to initiate, organize, and pursue the investigation of significant problems or interventions in public health.

The focus of this degree is the development of transdisciplinary knowledge about the determinants of health, and the scientific and professional leadership skills to translate this knowledge into effective health interventions.

Those who earn this degree are expected to occupy leadership positions that have major influence on public health research, policies, programs, systems and institutions. Such leadership may be in diverse settings at the international, national, state, or local levels, and in the public, private and academic sectors.

ACADEMIC OBJECTIVES AND PROGRAM REQUIREMENTS

The major academic objectives of the DrPH Program are:

1. Acquiring transdisciplinary knowledge of and skills in public health research and practice, including an understanding of the essential relationships between public health and societal systems and policies whose actions affect the health of people.

2. Analyzing public health issues, problems and interventions research and evaluation methods from multiple disciplines.

3. Understanding and applying transdisciplinary research and practice as a means of approaching real-world public health problems and translating academic research into practice.

4. Understanding public health policies and practices through study that includes: program implementation in institutions and society, organizational theory and practice, financial management, health policy strategies, information systems and ethics.

5. Developing a vision, philosophy of professional leadership in public health and the technical and managerial skills required for successful leadership.

These academic objectives are met through several programmatic requirements:

1. Participation in all required and elective courses necessary for completion of DrPH degree requirements as defined by the UC Berkeley School of Public Health faculty and the UC Berkeley Graduate Division. This coursework may include pre-requisite coursework based on the student’s previous academic accomplishments. Pre-requisite course units will not count toward 48 units of doctoral course work.
2. Participation in a research residency or professional residency in a public health setting in which the student has the opportunity to advance knowledge and leadership skills, identify data for dissertation research, conduct analyses, and participate in decision-making.

3. Preparation for and completion of the Qualifying Examination to demonstrate the student’s knowledge, integration, and application of theory, methods, and substantive knowledge in preparation for the dissertation.

4. Submitting a Human Subjects protocol which must be filed and approved by the Committee for the Protection of Human Subjects on the Berkeley Campus prior to initiating any dissertation-related research.

5. Completion of a dissertation that is designed to focus on the analysis and/or solution of a problem or opportunity in public health practice.

**Specific DrPH Competencies**

**Trans-disciplinary and Translational Research and Practice**
The ability to work cooperatively and collaboratively with scholars and practitioners from both academic disciplines and also non-academic fields to develop and use innovative conceptual and methodological approaches that synthesize and broaden discipline-specific perspectives; integrate knowledge across disciplines, sectors and populations; work with community members to translate research findings into practice; and work with researchers and other academics to bring the voices of community members to the design, development, and implementation of research agendas.

**Research Design and Methods**
The ability to apply multiple theoretical and methodological approaches to explore, describe, and analyze public health problems at an advanced level, synthesize and apply evidence-based research and theory from a broad range of disciplines and health-related data sources; initiate, organize, and pursue the investigation of significant problems in public health practice, policy, and theory; and critically review relevant literature.

**Critical Analysis**
The ability to analyze issues and problems in public health; use critical evaluation, applied research methodology, and statistical methods effectively; clarify, address, and analyze important gaps in scientific knowledge; propose alternative explanations for research phenomena and demonstrate critical thinking and mastery of concepts and theories in at least one area of concentration.

**Professionalism and Ethics**
The ability to identify, analyze and discuss ethical principles; offer a clear understanding of how one balances the claims of personal liberty with the responsibility to protect and improve the health of the population; develop and articulate an ethical framework; and apply the ethical concepts of social justice and human rights in public health research and practice.
Leadership
The ability to articulate a philosophy for professional leadership in public health; demonstrate leadership skills in public health practice; formulate and communicate a shared vision; advocate for important changes; and inspire trust and motivate others to achieve a shared vision.

Program/Policy Management
The ability to compare and critique organizational and management theories, perspectives and debates; apply organizational and management theories to develop and test strategies to improve organizational performance in health care delivery, public health, and other health-related settings; evaluate and analyze the organizational and system factors that facilitate or impede the adoption of evidence-based interventions; and pose relevant research questions informed by theoretical and conceptual models in organizational and management science.

Community and Cultural Comprehension
The ability to identify, describe, and translate community and cultural issues that affect people’s lives and health, apply that understanding to design contextually-specific research, programs and interventions; and utilize skills to conduct participatory processes that engage diverse groups in communities in culturally relevant and sensitive ways in both research and practice.

Addressing Social and Health Inequities Domestically/Globally
The ability to articulate the breadth and depth of social, economic, and health inequities domestically and globally that contribute to and influence health and health outcomes; and design, develop, evaluate, and implement multi-sector approaches that promote programs and policies related to the health of populations in diverse communities, country settings, and globally.

TIMETABLE FOR DEGREE COMPLETION
The DrPH program is a full-time program of study designed to be completed in three years. Any students with deficiencies in coursework equivalent in content to the MPH at UC Berkeley must take prerequisite courses in the first year of the program for a letter grade.

Student Checklist for Completion of DrPH Milestones

Year 1
☐ Complete 2-page proposed description summary and prepare and conduct a presentation on this material (in Year 1 seminar)
☐ Identify and confirm residency placement
☐ Complete second semester review with faculty mentor

Summer between Years 1 and 2
☐ Completion of residency requirement
Year 2
☐ Complete draft prospectus
☐ Identify qualifying exam and dissertation committee chairs and members
☐ Present prospectus to Year 2 DrPH seminar
☐ Complete all required coursework
☐ Complete oral qualifying exam (end of Year 2 or beginning of Year 3)

Year 3
☐ **Required for advancement to candidacy**: Following the qualifying exam, secure approval/sign off on dissertation prospectus and timeline for completion from dissertation chair and committee members. Petition for a fourth year must be approved by Academic Head.
☐ Complete dissertation according to proposed prospectus and timeline
☐ Secure approval/sign off on the final dissertation from dissertation committee chair and members
☐ Submit dissertation to Graduate Division
☐ Present final dissertation findings to students and faculty as part of the Year 3 seminar

(YEAR 4)
☐ A fourth year may be allowed as an exception in cases where the research protocol necessitates an extension of the time needed for completion of the dissertation. This requires the approval of the dissertation chair and the Program Directors.

DrPH PROGRAM ACADEMIC REQUIREMENT DETAILS

PREREQUISITES

The minimum requirements for admission into the DrPH Program normally include an MPH or Masters degree from an accredited school of public health, or equivalent, and two years or more of professional experience in public health (post-master’s degree) that demonstrate progressive responsibility and evidence of leadership potential. Some exceptions to the two-year post-master’s work requirement may be made in special circumstances. Applicants with a master’s or higher degree outside the field of public health are admissible but will be required to make up any deficiencies in course content equivalent to the following:

1. PH 200C(1): Introduction to Health Policy & Management
2. PH 200C(2): Introduction to Environment Health Sciences
3. PH 200C(3): Introduction to Health & Social Behavior
4. PH 142: Introduction to Probability and Statistics in Biology and Public Health
5. PH 250A: Epidemiologic Methods

Note: If these courses are required, they must be taken for a letter grade during the first academic year and will not count towards the 48 unit requirement for doctoral coursework. Students must receive a B- or better in the above core courses.
**Courses**

Students must complete a minimum of 4 full-time semesters of coursework (48 units not counting prerequisites for non-MPH students) and a minimum of 12 units of dissertation research credits. Due to the diverse experience each student brings to the program, it is expected that students will select courses and independent study that advance their knowledge and ultimately their proficiency in all of the core and breadth knowledge areas listed below. A wide array of courses is offered in these areas at the School of Public Health and in other departments on the UC Berkeley campus. Courses already approved for fulfillment of the core and breadth requirements are found on pages 45-60. In addition to courses in these core and breadth areas, DrPH students are required to attend the DrPH seminars offered in their first three years of study.

<table>
<thead>
<tr>
<th>Core</th>
<th>Breadth</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum of one course is required in <strong>each</strong> required in of these areas:</td>
<td>A minimum of one course is <strong>two</strong> of these areas:</td>
</tr>
<tr>
<td>• Management</td>
<td>• Health Politics and Policy Analysis</td>
</tr>
<tr>
<td>• Leadership (Note: PH 293 does not count towards this requirement)</td>
<td>• Public Health Interventions</td>
</tr>
<tr>
<td>• Public Health Ethics</td>
<td>• Environmental Health Sciences</td>
</tr>
<tr>
<td></td>
<td>• Global Health Sciences</td>
</tr>
</tbody>
</table>

A minimum of **two** courses is required in **this** area:

• Research Design and Methods
SECOND SEMESTER ASSESSMENT

Each spring the student and his or her faculty mentor meet to discuss the student’s progress, review courses taken and progress toward degree completion. A formal assessment form titled “DrPH Program Yearly Assessment” is completed by the student and submitted to the mentor for review and signature. The signed form is submitted to the Program Manager at the end of the second semester. This includes students who have advanced to candidacy. Failure to complete this program requirement prior to the beginning of the following semester may result in the student being placed on academic probation.

THIRD YEAR SEMINAR REQUIREMENT

All students in residence in their third year (or beyond) are required to attend the DrPH Third-year seminar. Students on Filing Fee, conducting research out of the area for a sufficient amount of time, or so close to filing that attendance would hinder their continued progress may be exempted from this requirement. Students may also opt out by enrolling in another doctoral seminar, or by written approval of their adviser. All requests for exception for the enrollment requirement must be approved by the Associate Dean for Students.
DrPH RESIDENCY REQUIREMENTS

PURPOSE

The professional development of a DrPH student is central to the academic experience. The required structured involvement of the DrPH students in the community facilitates relevant, actionable translational research and is one differentiating feature of the DrPH from the PhD programs. The Residency provides an opportunity for students to take on a significant professional challenge, to broaden their leadership perspective and to explore research and career interests.

REQUIREMENTS

In preparation for the dissertation and research phases of the DrPH Program, each student is required to complete a Residency. The Residency is a structured field experience with specified learning objectives and outcomes that is to be completed in the summer between the 1st and 2nd academic years. Exceptions may be granted based on the timing most appropriate to the student’s professional and research activities.

The duration of the Residency must be adequate to meet the learning needs of the student. The preferred duration of the Residency is 320 hours (equivalent to eight weeks at 40 hours per week). A minimum of 120 hours worked at an approved Residency site is required for graduation. Exceptions may be granted based on previous experience related to the student’s research and professional goals. A formal Residency agreement must be finalized the first two weeks of the residency.

Exceptions to the timing and duration of the Residency must first be discussed with the student’s faculty mentor and the DrPH Doctoral Residency Supervisor. A formal written request for exception must be submitted to the DrPH Head Graduate Advisors by April 1 of the year in which the Residency is to be undertaken. Exception requests will be reviewed by the DrPH Doctoral Residency Supervisor and the student’s faculty mentor prior to submission. Their comments and recommendations will be forwarded to the DrPH Head Graduate Advisors as input to the final decision.

The Residency activities are under the joint supervision of a designated Preceptor from the organization sponsoring the Residency and the DrPH Doctoral Residency Supervisor. The Residency Preceptor will be an experienced professional working with health issues with expertise in the assigned project areas, experience and status within the organization, and an interest and competence in supervising and mentoring. The Preceptor shares personal and organizational values, experiences and contacts with the student to facilitate a successful DrPH Residency.

Students are required to register for the PH 297 course with the Field Residency Supervisor for 3 units of credit in Fall Semester following completion of the Residency to receive the required academic credit for the Residency. The course will be taken on an S/U basis.
The DrPH Residency process extends from the Fall Semester of the student’s first year through the Fall Semester following completion of the Residency.

**PROCESS**

**Pre-Residency Planning**

- Student meets at least twice with the DrPH Doctoral Residency Supervisor during the first year Fall Semester to discuss career goals, research interests, preliminary learning objectives for the Residency and to begin to identify potential Residency sites.
- Student meets at least twice with DrPH Doctoral Residency Supervisor during the first year Spring Semester to identify and finalize Residency site and Residency Preceptor and to review proposed learning objectives.
- Requests for exception from the Residency requirements for timing and duration will be discussed with the student’s faculty mentor and DrPH Residency Supervisor and must be submitted in writing to the DrPH Head Graduate Advisors by April 1 of the year the Residency is scheduled to be completed.

**Residency Activities**

- Students will finalize a Residency agreement during the first two weeks of the Residency in conjunction with the Residency Preceptor. The Residency agreement incorporates organizational and student requirements (includes learning objectives, planned activities, expected outcomes and timeline for achievement).
- Students will produce tangible products to demonstrate competencies developed during the placement (i.e., grant application, research analysis, policy analyses, program plans, evaluation designs, article for publication). These will be retained by the DrPH Residency Supervisor as part of the student’s record.
- Students will complete a formal evaluation of the Residency process (i.e., course evaluation) and provide feedback on the Residency site and Preceptor.
- The Preceptor will be asked to provide formal feedback on the student’s performance at the midpoint and the completion of the Residency.
- When feasible, the DrPH Doctoral Residency Supervisor will make a visit to the Residency site mid-way through the Residency to meet with the Preceptor and student to monitor progress on the learning objectives and other elements of the Residency agreement. This travel will be dependent on the availability of travel funding. If travel funding limits some visits, a formal telephonic evaluation will occur as necessary.
Post-Residency Activities

- Students register for Summer Residency units, PH 297 – Instructor is the DrPH Residency Supervisor, in the Fall Semester following the Residency.
- Student meets with DrPH Doctoral Residency Supervisor during the first month of the Fall Semester following the Residency to review the work/research products of the Residency and debrief on the Residency experience.
- DrPH Doctoral Residency Supervisor completes an annual Residency program report to ensure activities are successfully meeting student needs and program requirements. The evaluation will summarize student evaluations, Preceptor evaluations, and recommended improvements. The final written report will be completed and presented to the core faculty at their October meeting.
QUALIFYING EXAMINATION

The DrPH Qualifying Examination has two components: (1) preparation of a detailed written dissertation prospectus and (2) an oral examination of the student's depth and breadth of knowledge in his or her defined areas of expertise. The dissertation prospectus must be approved by the dissertation chair prior to taking the oral examination. The prospectus must also be reviewed by each member of the Qualifying Exam committee at least once prior to the oral examination.

The dissertation prospectus is developed by the student in consultation with their dissertation chair, qualifying exam chair, and other committee members. It provides a description of the proposed research question(s), a concise background and literature review that clearly describes how the student’s proposed project builds on previous work and justifies the need for the study, and a description of the proposed methodological approach that will be used to answer the research question. The dissertation prospectus should be given to the Qualifying exam committee chair and the exam committee members well in advance of the Qualifying exam date (no less than four weeks prior is recommended) so that exam committee members have ample time to provide feedback and the student has time to incorporate that feedback into a revised prospectus prior to the examination.

For the Qualifying exam, students will define, in consultation with committee members, three field areas of expertise for examination that constitute areas of knowledge needed for successful completion of their dissertation project. These areas must be approved by both the Qualifying exam and dissertation committees chairs. The student should then ensure that there is at least one exam committee member who is qualified to test the student in each of these areas of expertise.

In preparation for the exam and the field areas, the student should meet at least once with each committee member to clarify expectations for what she or he is expected to prepare for the exam. It can be useful for the student to prepare a preliminary reading list in each area of expertise as a starting point for this discussion with each of their Qualifying exam committee members. Committee members can also request additional readings that the student should cover to prepare their field areas.

The Qualifying examination will include questions to focus discussion on core and chosen specialty areas, in addition to the content of the dissertation prospectus. The Qualifying exam is designed in part to test the student's knowledge of and familiarity with conceptual, methodological, substantive and related areas necessary for successful completion of the dissertation project and research questions as outlined in the prospectus. The student should prepare a short presentation of their prospectus for the beginning of the exam (typically 15 minutes or less). The majority of discussion during the Qualifying exam will focus on the student’s areas of expertise and the prospectus. Because the student will have completed course work in at least four DrPH core areas (management, research design and methods, public health ethics, and leadership) as well as two of the three breadth areas (health politics and policy analysis, public health interventions, and environmental health sciences) she or he should expect to be tested in these areas as well.

The Qualifying Examination (prospectus and orals exam) should be completed by the end of the
spring semester of the second year, or at the beginning of the fall semester of the third year at the latest. In cases where this is not possible, the student and the Chair of the Qualifying Exam Committee will be required to submit a letter to the DrPH Head Graduate Adviser justifying the need for an extension to complete the qualifying exam. In the event of this approval, students are required to advance to candidacy before the end of the first semester of their third academic year.

To be eligible to take the Qualifying Examination a student must:

1. Be registered for the semester in which the exam is taken or, during the winter or summer break, be registered in either the preceding or the following semester;
2. Have completed at least one semester of academic residence;
3. Have at least a B average in all work undertaken in graduate standing;
4. Have no outstanding grades of “Incomplete”;
5. Have satisfactorily completed all DrPH breadth and core requirements OR be completing these requirements by the end of the same semester when the orals exam is taken;
6. If applicable, have completed the foreign language requirement.

Constituting the Qualifying Exam Committee

The student should consult with his or her faculty adviser concerning appropriate members of the faculty to serve on the Qualifying Examination Committee, taking into account Graduate Division regulations on committee appointments (summarized below). Committee members should be selected to represent three areas of expertise relevant to the student’s proposed research as well as the broad scope of Public Health. The student is expected to speak directly with prospective Examination Committee members about their willingness to serve and to define their three field areas.

The student’s proposed Qualifying Examination Committee is reviewed by the School’s Head Graduate Adviser prior to submission to the Dean of the Graduate Division for approval. The Graduate Division will notify the student, the members of the committee, and the Graduate Adviser in Public Health of their official approval of the committee to conduct the Qualifying Examination.

Graduate Division Requirements for Faculty Membership on Qualifying Examination Committees:
The Qualifying Examination Committee is composed of four faculty members: a chair, one “inside” member, an “outside” member, and an additional member:

- The Chair of the Committee must be a member of the Berkeley Academic Senate from the School of Public Health. (Senate members are full, associate, and assistant professors.) The faculty member who will chair the dissertation committee cannot serve as chair of the Qualifying Exam.
• The “inside” member of the Committee must be a faculty member from the School of Public Health who is also a member of the UC Berkeley Academic Senate. This faculty member may be the person who will chair the student’s dissertation committee.

• The “outside” member must be chosen from a school or department other than the School of Public Health and must be a member of the Berkeley Academic Senate. There are no exceptions to this rule. The outside member serves as the representative of the Dean of the Graduate Division.

• The additional member may be a UC Berkeley Academic Senate faculty member, an approved non-Academic Senate faculty member from inside or outside the School, or a one-time non-Academic Senate appointee approved by the Dean of the Graduate Division (see section below on “exceptional appointments”). Academic Senate faculty from other UC campuses or from Stanford may serve as this committee member without special approval.

Approved non-Academic Senate faculty are faculty who have received blanket approval for service on examination committees by the Dean of the Graduate Division. The student should check with the DrPH Program Manager to determine whether a non-Senate faculty member has received blanket approval from the Graduate Division and to confirm that no additional documentation is required.

Exceptional appointments are required for non-members of the UC Berkeley Academic Senate who have not previously received blanket approval to serve on Qualifying Examination Committees. Requests for exceptional appointment to serve as a member for a single committee entail submitting a Request for Exception Form (for Non-Academic Senate Member to Serve on Higher Degree Committee) to the Graduate Division accompanied by the individual’s curriculum vitae and bibliography. If a non-Academic Senate member has been approved previously for a single committee service and has no blanket approval, a new memorandum is required for each additional request for service on a single committee. If the prospective appointee is a lecturer or is not regularly affiliated with this campus, the request is to be accompanied by a statement that the service will be performed without stipend.

Students must apply to take the Qualifying Examination no later than three weeks before the exam date is scheduled as the Graduate Division needs this time to review the application. Students must list on their applications at least three subject areas to be covered during the examination. The Graduate Degrees Office is unable to approve applications that do not contain this information. The application is available from the Office of Student Services and on the Graduate Division Web site: http://grad.berkeley.edu/policies/forms.shtml. Students may not take the exam before being notified that admission to the exam has been approved.

The application and any necessary requests for exception must be submitted to the Office of Student Services for review and signature of the Head Graduate Adviser. The department will be notified by GLOW when the Dean of the Graduate Division has approved the petition. Students also may check on the status of the petition and the approval of committee members by logging into the Graduate Division database (GLOW): https://gradlink.berkeley.edu/GLOW/
Before submitting the Qualifying Exam application, students should ensure that their summer residency paperwork is on file with the Office of Student Services as well as a current Yearly Assessment form signed by the student’s faculty mentor.

Students must contact the DrPH Program Manager in the Student Services Office well before submission of the Application for Admission to the Qualifying Exam to insure that proper forms are on file and that Graduate Division requirements are met.

Following approval, a student’s eligibility to take the Qualifying Exam is valid for 18 months. Eligibility continues even if the student fails an exam but is recommended for reexamination. However, if the student does not take the examination during the 18 month approval period, he or she must file a new application to schedule an exam.

To schedule the examination students should confer with the chair of their Qualifying Exam Committee to determine his or her dates of availability and then confer with their remaining committee members to determine a date that works for all. Students should also set exam dates that allow for adequate preparation time for studying their field areas, meetings with committee members, and dissertation prospectus revisions based on feedback from Qualifying exam committee members. Once an exam date has been set students should contact the Office of Student Services to reserve a room for both a practice session with peers and for the actual exam. The staff will reserve the DrPH LCD projector and laptop for their use. If the DrPH equipment isn’t available the staff will reserve the School of Public Health equipment for the student. Please note that the School of Public Health equipment does not have a flash drive so students who will be using the SPH equipment and not the DrPH equipment will need to burn a CD prior to the exam date.

One week before the qualifying exam the student should submit to the Office of Student Services two completed forms: the “Report to the Graduate Division on the Qualifying Examination for Admission to Doctoral Candidacy” and the “Plan B – Application for Candidacy for the Doctoral Degree.”

Two days before the exam date the administrative staff will give the Qualifying Exam Chair the student’s file and an envelope with the above forms for the committee to sign when the student passes the exam. At the end of the exam and after the student and committee have signed both forms, the student’s folder and the signed forms should be returned to the Office of Student Services by the Chair of the committee.

Format of the Qualifying Exam
Although the Qualifying Exam Chair is at liberty to establish the format of the exam session, he or she typically discusses this with the student. The following format is typical:

- The exam takes approximately 2.5 to 3 hours, sometimes with a break in the middle.
- At the beginning of the exam, the Chair asks the student to leave the room for a few minutes, during which time the chair invites committee members to offer their
assessment and to review the student’s file if needed. The chair facilitates discussion during this and each subsequent part of the examination.

- The student is then asked to briefly (3-5 minutes) talk about his or her background and interests and then provide a short (15 minutes) formal presentation on their dissertation prospectus.

- The chair then invites examiners, typically in the order that the student has requested, to take about 20-25 minutes each to ask their questions. This period is dedicated to a demonstration of expertise in the relevant field areas defined by the student with consultation from committee members, the prospectus, and DrPH core competencies.

- At the conclusion of the questioning, the student is again asked to leave the room while the examiners discuss their reactions to the student’s demonstrated knowledge and command of the material and decide whether she or he should receive a pass with distinction, pass, conditional pass, partial failure, or no pass.

- The student is then invited back into the room, the chair reports the committee’s decision, and he or she facilitates discussion of additional feedback on the dissertation prospectus. (Note: “Pass with distinction” is normally reserved for the most exceptional combination of written and oral examination components. A “conditional pass” should include clear delineation by committee members of what the student will need to do to receive a pass. This conditional pass should be followed up by a written communication by the committee chair to the student and include a proposed timeline and process for completion. Once conditions for a pass are met, the orals exam chair will ensure that the forms are signed and submitted to the Head Academic Adviser and the Graduate Division.)

- Following the Qualifying Examination, the chair will collect signatures from committee members and transmit the signed Report to the Graduate Division on the Qualifying Examination to the DrPH Program Manager in the Student Services Office.

The exam must be held with the entire committee present for the length of the exam. If a committee member cannot attend, the exam should be rescheduled or the committee reconstituted. Students may not be examined privately by committee members.

If an emergency, such as an illness or an accident, occurs just before the exam the committee chair should call Associate Dean of the Graduate Division to explain the problem and request permission to conduct the exam under special circumstances. (Graduate Dean’s Office, 642-5472).

A committee member who is absent for more than half the exam must write a memo to the Graduate Division Associate Dean, explaining the reason for the absence and presenting an opinion of the student’s performance on topics covered during the time the committee member attended the exam.

If a student fails to appear for the Qualifying Examination, both the committee chair and the student should submit reports to the Graduate Division Associate Dean as soon as possible. The
Administrative Committee of the Graduate Council may rule failure to appear at the scheduled time as a failed examination.

**If the qualifying examination is graded as a failure or partial failure,** the student has the opportunity to take a second examination if so recommended by the examining committee. If a student is reexamined, the committee for the second examination must be the same as for the first exam. The second examination must be taken more than three months after the first failed exam. If the student fails the second examination, the student is dismissed from the DrPH program.
ADVANCEMENT TO CANDIDACY AND THE DISSERTATION

Constituting the Dissertation Committee and Advancement to Candidacy

Students should consult with their faculty adviser concerning appropriate members of the faculty to serve on the Dissertation Committee. The Dissertation Committee typically is composed of three faculty members: a chair, one “inside” member, and an “outside” member. Additional members may be added if the student and faculty advisor agree that it would contribute to the quality of the dissertation. Students are expected to speak directly with prospective Dissertation Committee members about their willingness to serve.

- The Chair of the Dissertation Committee must be a member of the Berkeley Academic Senate from the School of Public Health. If the research is being conducted with a non-Academic Senate faculty member, the two may be listed as co-chairs.

- The “inside” member of the Committee must be a faculty member from the School of Public Health who may be a member of the UC Berkeley Academic Senate, an approved non-Academic Senate faculty member from the School, or a one-time non-Academic Senate appointee approved by the Dean of the Graduate Division (see section below on “exceptional appointments”).

- The “outside” member must be chosen from a school or department other than the School of Public Health and must be a member of the Berkeley Academic Senate. There are no exceptions to this rule. The outside member serves as the representative of the Dean of the Graduate Division.

- Additional dissertation committee members may be UC Berkeley Academic Senate faculty members, approved non-Academic Senate faculty members from inside or outside the School, or one-time non-Academic Senate appointees approved by the Dean of the Graduate Division (see section below on “exceptional appointments”). Academic Senate faculty from other UC campuses or from Stanford may serve as committee members without special approval.

The proposed Dissertation Committee is reviewed by the School’s Head Graduate Adviser prior to submission to the Dean of the Graduate Division for approval. The Graduate Division will notify the student, the committee members, and the Graduate Adviser in Public Health of the official dissertation committee.

Approved non-Academic Senate faculty are faculty who have received blanket approval for service on dissertation committees by the Dean of the Graduate Division. The student should check with the DrPH Program Manager to determine whether a non-Senate faculty member has received blanket approval from the Graduate Division and to confirm that no additional documentation is required.

Exceptional appointments are required for non-members of the UC Berkeley Academic Senate who have not previously received blanket approval to serve on Dissertation Committees. Requests for exceptional appointment to serve as a member for a single committee entail
submitting a *Request for Exception Form (for Non-Academic Senate Member to Serve on Higher Degree Committee)* to the Graduate Division accompanied by the individual’s curriculum vitae and bibliography. If a non-Academic Senate member has been approved previously for a single committee service and has no blanket approval, a new memorandum is required for each additional request for service on a single committee. If the prospective appointee is a lecturer or is not regularly affiliated with this campus, the request is to be accompanied by a statement that the service will be performed without stipend.

**To advance to candidacy** a student must submit the *Plan B - Application for Advancement to Candidacy* form, to the DrPH Program Manager in the Student Services Office. This form should not be submitted until the final dissertation prospectus and the timeline for completion of the dissertation have been approved/signed off by the dissertation chair and the dissertation committee members. The application for candidacy must include a check in the amount of $90, made payable to the UC Regents. The advancement form should be filed no later than the end of the semester following the one in which the student passed the Qualifying Examination. Examinations more than five years old are not accepted as representing current knowledge.

**When doctoral students are advanced to candidacy**, the Graduate Division emails students a letter that includes information on writing a dissertation, finding financial support for research and writing, and using campus resources during this new phase of doctoral study (Graduate Degrees Office, 642-7330). Additional resources are available at: http://grad.berkeley.edu/acapro/academic_services.shtml

Students may also receive a one-time stipend from the Grossman Endowment, depending on availability of funds. The DrPH Program Manager will request a payment of the Grossman award on behalf of each student upon official advancement to candidacy per the Graduate Division.

Doctoral students who have been advanced to candidacy for the doctorate receive a 100 percent reduction in the annual nonresident tuition for a maximum of three calendar years (calculated from the semester after which they advanced), whether registered or not. Any nonresident student who enrolls after the three-year calendar period will be charged the full nonresident tuition rate in effect at that time.

To qualify for this reduction, the application for doctoral advancement must be received in the Graduate Services Degrees Unit by the first day of instruction of the semester for which the reduced tuition is assessed. Students who plan to file the application on the deadline day should be prepared to pay at least 20 percent of their assessed fees by the first fee payment deadline. For the reduced fee to be reflected on the CARS billing statement, however, students should apply for advancement at least 6-8 weeks before the beginning of the semester to allow sufficient processing time.

Each semester after advancement to candidacy, students should register for 12 units of independent research with their dissertation chair. The course number for independent research is Public Health 299. Course Control Numbers may be found on bspace for each semester.
In most instances, the dissertation is completed prior to the end of the Spring semester of the third year. As part of their DrPH dissertation, the student is expected to examine, analyze, and suggest solutions to a problem in public health practice. The dissertation format typically takes one of two forms: (1) a unified thesis, or (2) three publishable papers based on research bracketed by introductory, transitional, and concluding sections with the papers.

**Dissertation Guidelines**

- **Acceptable dissertation projects** will be broadly defined to reflect the historic and current interests of UCB DrPH students. The dissertation will be *problem or opportunity focused*. The goal is to identify an important public health problem or opportunity and develop an appropriate solution or strategy.

As such, the results might be targeted at public and/or private policy makers, policy influencers, and/or program managers and corporate decision-makers with specific information to inform, improve, and revise existing programs or initiate new, needed or especially effective programs.

Examples of dissertation research approaches include but are not limited to: examination of health status of a group, evaluation or other critical assessment of an intervention or policy being promoted or implemented, analysis of management issues, analysis of health policy or practice issues, assessment of community assets, transdisciplinary research, framing of public health problems, community based participatory research, as well as problem or opportunity focused theoretical contributions, histories, epidemiologic studies, and methodological contributions.

Should the student and/or the student’s Dissertation Committee have any question as to whether the student’s research approach is appropriate for a problem or opportunity focused dissertation, the question should be forwarded to the Head Graduate Adviser for his or her opinion. If the approach is found to be an exception, a formal request for exception must be approved by the student’s Dissertation Committee and the DrPH Head Graduate Adviser.

- The **format of the dissertation** will be one of three options: a standard dissertation, the three paper option or an alternate single dissertation format acceptable to the student’s Dissertation Committee.

  1. **A standard dissertation** will usually incorporate the following specified content:
     - Statement of the public health problem or opportunity and the resulting research question.
     - Critical review of the scientific literature relevant to that problem or opportunity.
• Conceptual framework that includes the relevant social, scientific, economic, political, environmental, human rights, administrative, and/or cultural context.
• Description of the study design or data sources and analytic methods used to answer the research question.
• Analytic results and their implications for the problem or opportunity under study.
• Recommendations based on results of study.
• Strategy for implementing and evaluating the recommendations, taking into consideration the contextual factors identified in the conceptual framework.

2. The **three paper option** format will include three articles of publishable quality along with (1) a separate introduction and (2) an integrative conclusions section. The three papers will be written in the format of peer-reviewed journals identified by the student and approved by their Dissertation Committee. Dissertation Committees may require additional documentation to assess the student’s work (e.g., extended methods section). This additional work should be part of the integrating documents and not the individual articles which should be of publishable length and content. Exception may be sought to substitute an alternate product for one of the papers (e.g., DVD, website, educational pamphlet). The exception process will include approvals by the student’s Dissertation Committee and the Head Graduate Adviser.

3. **Alternate single dissertation formats** (e.g., a book) are acceptable if approved by the student’s Dissertation Committee.

• There will be no **final dissertation defense**. Students may be asked to present their dissertation findings in a forum sponsored by the DrPH Program either in the semester they graduate or within a year after graduating. The presentation is not a requirement for graduation.

**Resources** to assist students with dissertation and in seeking funding:

- DrPH library materials including DrPH Dissertations
- Dissertation Writing Partner Online Bulletin Board: [http://grad.berkeley.edu/academic-progress/dissertation/](http://grad.berkeley.edu/academic-progress/dissertation/)

The Graduate Division encourages students to bring copy of the dissertation to 318 Sproul Hall for a "pre-filing consult". It is recommended that this be done this at least a couple of weeks before filing. The staff is happy to review dissertation title page, abstract and basic document format and will alert of any problems that could result in having the dissertation rejected.

Doctoral students are required to complete two surveys before they can file their dissertation. These surveys are available at [http://www.grad.berkeley.edu/degrees/index.shtml](http://www.grad.berkeley.edu/degrees/index.shtml) under the “Policies and Procedures for Doctoral Students” section. Please take the time to complete
the Survey of Earned Doctorates (SED), and the Survey of Doctoral Students’ Opinion before going to 318 Sproul Hall to file.

To **file a dissertation** students must be registered or on approved filing fee status for the semester in which they file. **To be eligible to file a dissertation in the summer**, students must enroll in Summer Sessions for a minimum of 3 units and have paid their registration fees prior to filing. Students filing in Summer Sessions will be awarded their degree in December. The current fees for Summer Sessions are accessible on the web at: http://summer.berkeley.edu/registration/fees

Academic Senate regulations require that all work for a degree must be completed by the last day of the semester in which the degree is conferred. Degrees are conferred in December and in May. The last day to file dissertation with the Graduate Division is the last day of each semester. The filing deadlines are strictly observed. To obtain the specific dates, please consult the Registrar’s web site (http://registrar.berkeley.edu) for the student calendar. It is strongly recommended not to wait until the last day to file.

Once the manuscript is in final form, and the committee members have signed the approval page of the dissertation, the student is ready to file. Submit it to Graduate Services: Degrees, 318 Sproul Hall, before the end of the semester in which the degree will be conferred. The Degrees Unit will verify the student’s registration or filing fee status and check all of the submission requirements. For details see the Graduate Division website: http://www.grad.berkeley.edu/policy/
Permission to Include Previously Published or Co-Authored Material

If you plan more than incidental use of your own previously published or co-authored material in your dissertation or thesis — a practice common in the sciences and engineering and sometimes followed in other fields — you must request permission to do so from the Dean of the Graduate Division, at least two to three weeks prior to filing.

Ask your Dissertation Chair to review the material and to determine whether your work is comparable to all or part of a dissertation or thesis carried out under the supervision of a member of the Berkeley faculty. If your chair determines that is the case, the chair must write a letter of endorsement that is sent, with a copy of the previously published or co-authored material, to the Graduate Division, Graduate Services: Degrees, 318 Sproul Hall. If the material was co-authored, you must also obtain statements from each co-author granting you permission to use and reproduce the material as part of your dissertation. Emails giving permission will be accepted. If the Dean has doubts about the appropriateness or the amount of material to be used, the Dean will refer the request to the Administrative Committee of the Graduate Council for a decision. Requests to use work done prior to graduate enrollment at Berkeley will not be considered.

Click here for a template letter that should be used.

If inclusion of previously published, co-authored material is approved, the published material must be incorporated into a larger argument that binds together the whole dissertation or thesis. The common thread linking various parts of the research, represented by individual papers, must be made explicit, and you must join the papers into a coherent unit. You are required to prepare introductory, transitional, and concluding sections. As a matter of courtesy, give credit to the publisher.
Research Involving Human Subjects

If you are conducting research involving human subjects, you are obligated to request review and approval for your study protocol from the Committee for Protection of Human Subjects (CPHS) which serves as the Institutional Review Board (IRB) for UC Berkeley. Federal law and University policy require that all research you conduct that involves human subjects in any way must be reviewed and approved or determined to be exempt by the CPHS before the research is initiated. If your research is ongoing, you must request the project be reviewed and approved again prior to the expiration date of the current approval, and at least once a year.

As of September 1, 2005, before approval is granted for a research protocol, any graduate student listed as Lead Investigator or Key Personnel on an application to CPHS must complete training in human subjects research by taking and passing the online CITI Program (https://www.citiprogram.org), a basic course in the Protection of Human Research Subjects. Students should take either the Social-Behavioral or Biomedical sequence of modules as is most appropriate for the type of research they are conducting.

Graduate students who plan to use human subjects in their research must complete the CITI course and print out the certificate of completion prior to applying for advancement to candidacy. This certificate must be submitted with the advancement form.

There is no provision for CPHS to give retroactive approval of research. Applications involving greater than minimal risk for subjects will go to full committee review and must be submitted to the CPHS at least 4 weeks prior to the regularly scheduled monthly meeting. Applications for expedited or exempt categories of review are processed in order of receipt. The review process can be a lengthy one, sometimes taking 2-3 months to complete. Plan adequate time for the review and approval process. Research that involves human subjects that is conducted without the approval of CPHS may be rejected by the Graduate Division.

Only CPHS can determine whether research is eligible for exemption from federal regulations, qualifies for expedited sub-committee review, or will require full committee review. Each student should be granted individual approval by CPHS. If you have any questions about federal regulations or University policy, please call the staff in the Office for the Protection of Human Subjects at (510) 642-7461 or visit its Web site at http://cphs.berkeley.edu. The CPHS/OPHS web site contains complete Guidelines and forms for research investigators.
GRADUATION AND COMMENCEMENT INFORMATION

Commencement Ceremony is held once a year in May. The date of graduation and completion of the DrPH program is the month and year the dissertation is filed. Degrees, however, are conferred in May and December only.

In order to walk in the commencement ceremony, a student must have filed their dissertation. Rarely, an exception to this rule may be requested from the Associate Dean for Student Affairs. An exception request must be in the form of a memo emailed by the chair of the Dissertation Committee in which he/she attests to the fact filing is imminent [i.e. a student will file their dissertation no later than three months after graduation] (end of Summer Session which is mid-August each year), and makes a compelling case for the exception.

DrPH students whose SPH and UCB dissertation committee members are not available on the day of Commencement to confer the doctoral hood may request exceptional approval, well in advance, from the Associate Dean for Student Affairs to have a member of the faculty from another institution serve as a ceremonial “hooder”.
**DrPH PROGRAM**
**APPROVED COURSES BY CORE & BREADTH AREA**

### Required Courses
In addition to the core and breadth courses listed below, the following courses are required for all DrPH students:

- PH 293: DrPH 1st Year Leadership Seminar
- PH 293: DrPH 2nd Year Prospectus and Research Seminar
- PH 293: DrPH 3rd Year Dissertation Seminar

Students pursuing the Global Health track or Global Health Specialty Area are also required to take the following course:

- PH 212D: International Global Health Core Course (Walsh, Campbell, Potts, Prada, Spring)

### Core, Breadth, and Specialty Area Courses**

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Core</th>
<th>DrPH</th>
<th>GH</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 223C</td>
<td>Strategic Management and the Organization of Health Services (Shortell, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 224C</td>
<td>Advanced Health Care Organizations and Environments (Bloom, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 226B</td>
<td>Microeconomics of Health Care Policy (Dow, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 226E</td>
<td>Advanced Health Economics: Health Care Organizations,</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Professions &amp; Regulation (Dow, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 227A</td>
<td>Health Care Finance (Robinson, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 227B</td>
<td>Advanced Health Care Finance (Robinson, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA 257</td>
<td>Special Topics in Management of Organization (Staff, Fall / Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA 292A</td>
<td>Strategic Management of Nonprofit Organizations (Silver, Fall / Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA 292F</td>
<td>Financial Management of Nonprofit Organizations (Fall/ Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PS 280A</td>
<td>Public Organization Theory (Staff, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SW 210I</td>
<td>Groups, &amp; Organizations and Community Dynamics (Austin, Fall)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
- Part of annual seminar series on organizational Behavior and Industrial Relations. This particular topic was previously listed; specific topic should be confirmed prior to student enrollment.
- Can be difficult to get into this

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>HP</td>
<td>I</td>
<td>EHS</td>
<td>GE</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Global</td>
<td>MCH</td>
<td>MH</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SW 252</td>
<td>Management Practice (Austin, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SW 257</td>
<td>Financial Management (Staff, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 218B</td>
<td>Evaluation of Health and Social Programs (Deardorff, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 219A</td>
<td>Advanced Methods in Qualitative Research (Staff, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business, ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core M</th>
<th>RM</th>
<th>E</th>
<th>L</th>
<th>HP</th>
<th>I</th>
<th>EHS</th>
<th>GE</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PH 219D</td>
<td>Introduction to Survey Methods (Karriker-Jaffee, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 219E</td>
<td>Introduction to Qualitative Methods (TBA, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 231A</td>
<td>Research Methods for Health Services I (Brown, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 232</td>
<td>Doctoral Seminar in Public Health Applications of Time Series Analysis (Catalano, Fall /Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH C240A</td>
<td>Biostatistical Methods: Advanced Categorical Data Analysis (Hubbard, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 241</td>
<td>Statistical Analysis of Categorical Data (Jewell, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 245</td>
<td>Introduction to Multivariate Statistics (TBA, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 248</td>
<td>Statistical/Computer analysis Using R (TBA, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 251C</td>
<td>Causal Inference/Meta-Analysis in Epidemiology (A. Smith, Steinmaus, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 250B</td>
<td>Epidemiologic Methods II (Colford, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 250C</td>
<td>Epidemiologic Theory (Staff, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 252</td>
<td>Epidemiological Analysis (TBA, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
<td>HP</td>
</tr>
<tr>
<td>PH 252A</td>
<td>Applied Sampling and Survey Design and Analysis (Piazza, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 255D</td>
<td>Methods In Social Epidemiology (Ahern &amp; Hubbard, Spring)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 267D</td>
<td>Health Impact Assessment (TBA, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 272A</td>
<td>Geographic Info Science for Public &amp; Environmental Health (Jerrett, Spring)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRP 204A</td>
<td>Methods of Planning Data Analysis (Chapple, Chapman, Cervero, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 228A</td>
<td>Qualitative Methodology (Metz, Saxe, Spring)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 271B</td>
<td>Introduction to Qualitative Research Methods (Little, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 274A</td>
<td>Measurement in Education and Social Sciences (Wilson, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 275B</td>
<td>Data Analysis in Educational Research II (Staff, Spring)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUC 275G</td>
<td>Hierarchical and Longitudinal Modeling (Rabe-Hesketh, Fall/Spring)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAW 208.3 &amp; PS 279.3</td>
<td>Selected Topics in American Government (Staff, Fall)</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare

*Note:* Must be taken concurrently with 275L lab. Topic will vary each semester.
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP 279</td>
<td>Research Design and Data Collection for Public Policy Analysis (MacCoun, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PS 231A</td>
<td>Quantitative Analysis in Political Research (Staff, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PS 235</td>
<td>Introduction to Research Methods (Staff, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*PH 200A</td>
<td>Current Issues in Public Health Ethics (Spring, Halpern)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td>Subject to change.</td>
</tr>
<tr>
<td>PH C202B</td>
<td>Ethnic and Cultural Diversity in Health Status and Behavior (Morello-Frosch, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td>Required for Multicultural Health specialty</td>
</tr>
<tr>
<td>PH 225</td>
<td>Legal Basis for Public Health (Staff, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 229</td>
<td>Public Health and the Law (Simpson, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 253E</td>
<td>Ethical Challenges in Public Health Interventions: Catastrophic and Routine (Staff, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA 292T</td>
<td>Topics in Socially Responsible Business (Staff, Fall/Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Global Health focus depending on class project. Course topic may change.</td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>year to year; student should inquire prior to enrollment.</td>
</tr>
<tr>
<td>020</td>
<td>Ethics, Policy and the Power of Public Ideas (Kirp, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>021</td>
<td>Culture, Public Health Practice and Eliminating Health Disparities: From Ideas to Action in the 21st Century (Nazeeri-Simmons, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>022</td>
<td>Holistic Leadership (Mulern, Fall, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>023</td>
<td>Methods for Collaborative Planning: Meeting Management, Negotiation, and Consensus Building (Staff Fall/Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>024</td>
<td>Leadership (Staff, Fall/ Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td>Confirm options for enrollment in MBA courses with professor prior to semester.</td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
<td>I</td>
</tr>
<tr>
<td>MBA 2928-section 1</td>
<td>Nonprofit Boards: Governance and Leadership in Nonprofit Organizations (Heinrich, Fletcher Fall/Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP 260</td>
<td>Public Leadership and Management (Reich, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 220</td>
<td>Health Policy Decision-Making (Keller, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 220E</td>
<td>Global Health Policy (Keller, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 220G</td>
<td>Politics, Policy, and Democracy in Environmental Health (Keller, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 226A</td>
<td>Health Economics (Robinson, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
</tr>
<tr>
<td>PH 226C</td>
<td>Public Health and the Economy (Catalano, Dow, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 226D</td>
<td>Global Health Economics (Scheffler, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td><strong>PH 230</strong></td>
<td>Advanced Health Politics (Keller, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 253D</td>
<td>Behavior and Policy Science in HIV Treatment and Prevention (Ekstrand, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>PH 293.17</td>
<td>Health Policy in the United States (Keller, Sentell Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>CRP C251</td>
<td>Environmental Planning and Regulation (Corburn, Fall)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>CRP 256</td>
<td>Healthy Cities (Corburn, Fall/Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>CRP 275</td>
<td>Comparative Analysis of Urban Policies (Caldeira, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business, ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core M</th>
<th>RM</th>
<th>E</th>
<th>L</th>
<th>HP</th>
<th>I</th>
<th>EHS</th>
<th>GE</th>
<th>Specialty Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 283.4</td>
<td>Advanced Civil Rights (Powell, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP 200</td>
<td>Introduction to Policy Analysis (Mauldon, Rothstein, Bird, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP 205.003</td>
<td>Advanced Policy Analysis (Bardach, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP 270P</td>
<td>Kids First Policy: Family, School, and Community (Kirp, Mauldon, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SW 238C</td>
<td>Health Policy: A Social Welfare Perspective (Hastings, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 201E</td>
<td>Public Health Interventions (Neuhauser, Syme, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
</tr>
<tr>
<td>PH 243C</td>
<td>Information Systems in Public Health (Van Brunt, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRP 268</td>
<td>Community Development Studio/Workshop (Hutson)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 220C</td>
<td>Health Risk Assessment, Regulation and Policy</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 254</td>
<td>Occupational and Environmental Epidemiology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 270</td>
<td>Introduction to Environmental Health Sciences</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 270C</td>
<td>Practical Toxicology (Zhang, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 271D</td>
<td>Global Burden of Disease (K. Smith, Spring)</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 271E</td>
<td>Science and Policy for Environment and Health</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
<td>HP I</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>EHS GE</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Global</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MCH</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MH</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PHN A</td>
</tr>
<tr>
<td>PH 206D</td>
<td>Food and Nutrition Programs and Policies in Developing Countries (Fernald, Spring)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>PH 212A</td>
<td>International Maternal and Child Health (Staff, Fall)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X X</td>
<td>X</td>
</tr>
<tr>
<td>PH 212C</td>
<td>Migration and Health: A US-Mexico Binational Perspective (Guendelman, Spring)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X X</td>
<td>X</td>
</tr>
<tr>
<td>PH 212E</td>
<td>Private Sector Health Services in Developing Countries (Prata, Spring)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 213A</td>
<td>Family Planning, Population Change and Health (Potts, Prata, Fall)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>PH 253B</td>
<td>Epidemiology and Control of Infectious Diseases (Aragón, Reingold, Spring)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 257</td>
<td>Outbreak Investigation (Reingold, Fall/ Spring)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 257B</td>
<td>Public Health Emergency Preparedness and Response</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>PH 259B</td>
<td>Practical Applications of</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Epidemiological Methods in Developing Countries (Reingold, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 260F</td>
<td>Infectious Disease Research in Developing Countries (Harris, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td>Offered alternate years.</td>
</tr>
<tr>
<td>PH 265</td>
<td>Molecular Parasitology (Harris, Fall)</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 271G</td>
<td>Global Environmental Change for Health Scientists (Smith, Jerrett, Spring)</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 205</td>
<td>Program Planning, Development and Evaluation (Staff, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Psy 290K</td>
<td>Multidisciplinary Perspectives on the Study of Behavior Change (Levenson, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core M</th>
<th>Core RM</th>
<th>Core E</th>
<th>Core L</th>
<th>Core HP</th>
<th>Core I</th>
<th>Core EHS</th>
<th>Core GE</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PH 207A</td>
<td>Public Health Aspects of Maternal &amp; Child Health Nutrition (Abrams, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 210</td>
<td>Maternal &amp; Child Health Specialty Area Core Course (Pies, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 210B</td>
<td>Adolescent Health (Deardorff, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 210C</td>
<td>Needs Assessment in Maternal and Child Health (Guendelman, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 210D</td>
<td>Reproductive &amp; Perinatal Epidemiology (Eskenazi, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 251A</td>
<td>Practicum in Epidemiologic Methods (Eskenazi, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 204G</td>
<td>Research Advances in Health Disparities: Multidisciplinary Perspectives (Herd, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 255A</td>
<td>Social Epidemiology (Nuru-Jeter, Spring)</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 206</td>
<td>Critical Issues in Public Health Nutrition (Fernald, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 206B</td>
<td>Food and Nutrition Policies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Category Abbreviations:**
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

**Course Abbreviations:**
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC = Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare

58
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>DrPH</th>
<th>GH</th>
<th>Core</th>
<th>Breadth</th>
<th>Specialty</th>
<th>Areas</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
<td>RM</td>
<td>E</td>
<td>L</td>
<td>HP</td>
</tr>
<tr>
<td></td>
<td>and Programs (Fernald, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NST 103</td>
<td>Nutrient Function and Metabolism (Fleming, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NST 160</td>
<td>Metabolic Bases of Human Health and Diseases (Stahl,</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hellerstein, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NST 161A</td>
<td>Medical Nutrition Therapy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 217C</td>
<td>Aging and Public Health</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 220D</td>
<td>Health Policy Advocacy</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Snyder, Iton, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 201F</td>
<td>Community-based Research &amp; Intervention to promote</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Health: Theory &amp; Methods</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Ozer, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PH 255C</td>
<td>Mental Health &amp; Psychopathology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Ozer, Fall)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CE 264</td>
<td>Behavioral Modeling for Engin, Planning &amp; Policy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Analysis (Walker, Fall, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DevP 237</td>
<td>Community Driven Development: Leadership</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Ray, Spring)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Category Abbreviations:
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

Course Abbreviations:
- PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
*All course offerings are subject to change. Please note that courses may be offered in alternate years, or teaching faculty may be on sabbatical. Please plan schedule accordingly. Students are welcome to search for alternate courses for each of the categories above, but these classes must be approved by an adviser.

Category Abbreviations:
- DrPH: Satisfies General DrPH Requirements, GH = Satisfies Global Health Requirements
- Core: M = Management, RM = Research Design & Methods, E = Public Health Ethics, L = Leadership
- Breadth: HP = Health Politics & Policy Analysis, I = Public Health Intervention, EHS = Environmental Health Sciences, GE = Global Health Electives

Course Abbreviations:
PH = Public Health, PP = Public Policy, PS = Political Science, CRP = City & Regional Planning, EDUC=Education, MBA = Business ERG = Energy and Resources Group, SOCIO = Sociology, SW = Social Welfare
DrPH CORE FACULTY
2014-15

Joan Bloom, PhD (Academic Co-Director, Head Graduate Advisor)
Research Interests:
• Late effects of treatment on cancer survivors
• Effects of Exercise and Diet on Late Effects of Cancer Treatment
• Implementing and sustaining change in health organizations
• Reducing Cancer Disparities in Alameda County
• Cancer Screening among Under-Represented Minorities and Immigrants
• Quality of Life and Cancer Survivors

Joan Bloom is the Kaiser Permanente, Professor of Health Policy and Management and Associate Dean of Students at the School of Public Health. She is interested in the prevention, early detection, and long term effects of chronic disease and its treatment on one’s quality of life defined broadly to include the physical, social, psychological and spiritual well-being. I have a special interest in designing and testing interventions to reduce the effects of chronic disease and its treatment. Within this broad area, I am interested in one’s response to being at greater than average risk due to one’s family history. I have also had an interest in disparities in health outcomes due to age and ethnicity. A second interest has focused on the organizations in which health care is delivered and the effectiveness of new programs that are implemented such as changes in the financing and the delivery of care. I am currently completing a ten year follow-up of young women with breast cancer to assess their quality of life compared to their quality of life at five years post-diagnosis and to a cancer-free comparison group. A second project focuses on the effectiveness of an exercise program taking place in YMCAs in the SF Greater Bay Area to reduce the long-term effects of treatment on young women with breast cancer. A third project focuses on outreach, community based participatory research, and training to reduce cancer disparities in Alameda County using religious organizations and community clinics to deliver education, prevention and early detection programs. Other smaller projects fall within these three areas.

Denise Herd, PhD
Research Interests:
• Health Disparities
• Images of alcohol, drugs, and violence in rap music
• Activism in African American communities
• Drinking and drug use patterns and problems
• Social movements
• Multi-cultural Health

Denise Herd is Associate Professor at the School of Public Health. Professor Herd’s research focuses on the cultural and social determinants of health disparities, especially those related to alcohol and substance abuse issues. Her research has drawn upon wide range of social science methods including social history, epidemiology, content analysis, in depth-interviews and social surveys.

Past projects include the history of African American temperance movement; a comparative cohort analyses of liver cirrhosis in AA and white populations; analysis of the social construction of liver cirrhosis in medicine and public health; and the social construction of alcohol in American films. She was part of a team of researchers conducting the
first national survey Black, White and Hispanic drinking patterns; received an NIH First Award to examine the impact of cultural differences on African American and Caucasian drinking behavior; directed a large national study of alcohol-related social movements in inner city communities; and more recently is engaged in neighborhood and ecological studies related to health disparities, such as low birth weight. She has authored a number of papers examining the role of culture and social class in explaining ethnic and racial differences in drinking behavior, particularly among African American women. Her recent work focuses on community mobilization regarding alcohol problems in inner city communities and a major cultural project examining changing images of alcohol, drugs and violence in US society. She has written a series of papers tracking these patterns and analyzing market forces that promote high rates of drinking, drug use and violence in songs from 1979-1997 and is currently updating the findings to look at the years 1998-2009.

Rachel Morello-Frosch, Ph.D.
Research interests:
- Environmental Justice
- Air pollution and perinatal outcomes
- Socioeconomic drivers of environmental health inequalities
  Community-based participatory research
- Climate change and community health
- Biomonitoring science and ethics
- Linking environmental health science to scientific valid and transparent tools for regulatory decision-making

Rachel Morello-Frosch is Associate Professor at the School of Public Health and the Department of Environmental Science, Policy and Management at UC Berkeley, where she earned a doctorate in environmental health sciences. Her research examines race and class determinants of environmental health among diverse communities in the United States. A focus of her current work is on the relationship between segregation and environmental health inequalities, air pollution and children’s environmental health, community-based participatory research in environmental health science, and the intersection between climate change, economic restructuring, and community environmental health. In collaboration with academic and community colleagues, Dr. Morello-Frosch is working to develop tools for assessing the cumulative impacts of chemical and non-chemical stressors to advance decision-making in policy and regulation. She is also assessing the application of these tools for implementation of climate change policies in California. Dr. Morello-Frosch’s work is supported by the National Institutes of Health, National Science Foundation, US EPA, California Air Resources Board, and numerous foundations.
Linda Neuhauser, DrPH
Research Interests:
- Translational and Transdisciplinary Research
- Interventions Theory, Research and Practice
- Participatory design of Interventions
- Health Communication Research and Interventions
- Health Literacy Research and Interventions
- Nutrition, Food Security and Hunger

Linda Neuhauser, DrPH, is Clinical Professor in the Division of Community Health and Human Development and Co-Principal Investigator at Health Research for Action. Her research and teaching are focused on transdisciplinary, translational, and participatory approaches to improve health interventions. Her specialty is the collaborative design and evaluation of mass communication. In addition to her work at HRA, she serves on national task forces in the areas of translational research, communication, and Internet health. She formerly served as a health officer in the U.S. State Department in West and Central Africa. She holds DrPH and MPH degrees from the UC Berkeley School of Public Health.

Cheri Pies, MSW, DrPH (Academic Co-Director)
Research Interests:
- Reducing disparities in birth outcomes through application of the Life Course Approach
- Ethical issues associated with perinatal substance abuse,
- decisions to parent, teen pregnancy prevention programs
- Use of incentives in delivery of reproductive health services
- Lesbian and gay health concerns
- Use of photovoice and youth-led research in public health practice settings

Cheri Pies is an MCH faculty affiliate and Clinical Professor in Community Health & Human Development. Most recently, she served as the Director of Family, Maternal, and Child Health Programs for the Contra Costa County Health Services Department. In this capacity, she oversaw a broad range of programs and staff designed to improve and promote the health of women, children, adolescents, and families by integrating the theoretical elements of Life Course Perspective, social determinants of health, and health equity into the day-to-day activities of a local health department. She received her MSW from Boston University and her MPH in Maternal and Child Health from UC Berkeley in 1985. She also earned her DrPH in Community Health Education in 1993 from UC Berkeley. Her research interests include reproductive health and ethics, contraceptive technologies, qualitative research methods and participatory action research, lesbian and gay health issues, and HIV/AIDS. She will be teaching the Maternal and Child Health Core Course in the Fall and the DrPH Second Year Seminar in the fall and spring.
Dr. Nuru-Jeter's broad research interest is to integrate social, demographic, and epidemiologic methods to examine racial inequalities in health as they exist across populations, across place, and over the life-course. Dr. Nuru-Jeter considers herself to be more "exposure" than "outcomes" focused, which is consistent with her interests in examining social factors such as "race" and "social class" as exposures that serve as the foundation for the creation and preservation of health disparities across a number of outcomes. She is interested in how these social exposures determine life experiences and opportunities differently for different social groups and how those differences become embodied and impact mental and physical health and well being. Her current program of research consists of four inter-related areas of inquiry relevant to the study of racial health disparities: 1) the intersection of "race" and socioeconomic status and its effects on mental and physical health outcomes, 2) race and psychosocial and psycho-biological stress, 3) the measurement and study of racism as a key determinant of racial health disparities, and 4) socio-environmental context (i.e., place effects) and person-environment interactions. Dr. Nuru-Jeter is Principal Investigator of the African American Women's Heart and Health Study, which examines the association between racism stress, cardiovascular biomarkers, and biological stress among Black women in the Bay area with particular focus on coping mechanisms; and Co-Principal Investigator of the Bay Area Heart Health Study which examines similar associations among Black men with particular emphasis on coping mechanisms and internalized racism. Her research has included work on doctor-patient race-concordance; the intersection of race, socioeconomic status, and gender on risk for psychological distress, disability outcomes, adult mortality, and child health and development; racial segregation; and racism stress and mental health outcomes.

Amani Nuru-Jeter, PhD, MPH
Research Interests:

- Race and socioeconomic inequalities in health
- Stress and coping
- Intersection of psychosocial stress and physiologic function
- Mixed methods research (quantitative and qualitative)
- Socio-environmental context (i.e., place effects) and person-environment interactions
- Measurement and study of racism as a determinant of racial health disparities
FREQUENTLY ASKED QUESTIONS

Q: How does the DrPH differ from the PhD degree and program?
A: There are several major differences as summarized below:

- The DrPH is a professional degree and the program focus is on the development of knowledge and skills in the areas of professional leadership, administration and the application of existing, state-of-the-art knowledge and approaches to public health problems.
- The DrPH at Berkeley is a school-wide degree, while the various PhD programs are all discipline-specific.
- The DrPH at Berkeley is a leadership program. Students who enter the DrPH are expected to enter with several years’ post-masters experience in the field; as graduates they are expected to occupy leadership positions that have major influence on the policies, programs and institutions of public health through the analysis, development, evaluation, and/or implementation of public health programs.
- In addition to completing a dissertation that involves original research toward the end of studying and addressing a significant public health problem or opportunity, DrPH students complete a professional residency requirement and work with a professional as well as an academic mentor. There is no such professional component to the PhD program.
- The PhD is designed primarily for students wishing to pursue careers in academic teaching and research. Although students in the DrPH program may also pursue academic careers (see below) this is not the traditional intent of the program.
- “Is your interest more in testing theories on whatever health problem lends itself to a good study, or more in starting with an important health problem and drawing on theory and research to help solve it? If the former, go for the PhD; if the latter, go for the DrPH.” Advice from Lawrence W. Green, DrPH, MPH.

Q: Can students who do the DrPH pursue an academic track?
A: As noted above, the DrPH is a professional degree program designed primarily for students interested in occupying leadership positions in the field. However, the program includes coursework in research methods, academic mentorship, and completion of a dissertation involving the conducting of original research on a problem of public health importance. A number of graduates of the DrPH have gone on to accept university teaching positions or positions as full time researchers in academic or other scholarly settings. Although there is no specific “academic track” within the DrPH, students interested in teaching and research should choose as electives additional coursework in theory and research methods, and undertake a dissertation consistent with such a career choice.

Q: Are there alternative paths to fulfilling the DrPH program requirements?
A: Students have some flexibility in when they will undertake their professional residency, and in the courses taken to meet the core knowledge requirements. Although the latter change with faculty availability etc., the DrPH Handbook, along with the faculty mentor and more advanced DrPH students are good sources of information on possible alternative courses. In
general, however, students are encouraged to attain additional depth in such areas through new courses, rather than simply being waived out. Finally, and although the DrPH is a professional degree, students who intend to pursue academic teaching and research positions should consult with their mentors to ensure that their elective courses and dissertation work include additional breadth and depth in areas such as theory and research methods.

Q: Is there a specific in-residence requirement during the DrPH training?
A: Doctoral students must register at Berkeley and complete a minimum of four semesters of academic residence, which is defined as payment of registration fees and enrollment in at least 4 units in the 200 series per required semester of academic residence.

One Summer Session may be counted toward academic residence if it precedes or follows a regular term and if the student is registered for at least 4 units in the 200 series. No degrees will be awarded for work completed during Summer Session only.

Q: Who should I go to for questions about the DrPH program?
A: The DrPH Handbook was designed to answer many of your questions, so please use that resource (and this FAQ!) as a first source of information.

Other Resources:
1. The Office of Student Services, for many program-related questions.
2. Field Residency Supervisor for residency related questions.
3. The Office of Student Services for financial aid questions.
4. Your DrPH Mentor and the DrPH Director(s) for approval of courses in meeting core and breadth requirements.

Q: How can I get advice on funding specific to DrPH or doctoral students and tips on how to plan ahead for funding and important financial aid deadlines?
A: The campus Financial Aid Office, 201 Sproul Hall or 642-0485, has loan information and applications and The UC Berkeley Parent Grant and work study information is another resource for students with children. The Graduate Fellowships Office, 318 Sproul Hall or 642-0672, maintains a library of fellowship and student grant opportunities. The Sponsored Projects Office, http://www.spo.berkeley.edu/funding.html, is an excellent resource for funding information and links. The Graduate Proposal Advising and Outreach Program offers proposal writing workshops and individual grant proposal consultations for graduate students.

The Center for Public Health Practice provides job postings, including GSI and GSR postings, on their career services website. To register go to: https://ucalhealth-csm.symplicity.com/students/. You can also check out the School of Public Health website Career Development page, http://sph.berkeley.edu/student/career.html, for additional links to job postings.

The Graduate Division website at grad.berkeley.edu/fellowships/index has information on fellowship deadlines and resources, financial aid, academic appointments (GSI, GSR, Readers and Tutors), teaching and research opportunities.
The Graduate Assembly website, http://ga.berkeley.edu/, has funding information and the following web site may be helpful in finding additional funding sources and information:

http://ga.berkeley.edu/funding/

All grant applications and extramural funding must be submitted to the School of Public Health Pre-award Manager in 451A University Hall. The Pre-award Manager will review applications before forwarding them to the Sponsored Projects Office (SPO), as all proposals and awards for extramural funds must be sent through SPO. The campus will refuse to accept any grant or contract for extramural funding that has not been appropriately submitted through SPO.

In order to receive faster response to proposals and allow enough time to make any needed corrections, students should plan to meet with the Pre-award Manager at least four weeks prior the grant application deadline.

Please note that virtually all financial assistance available to graduate students, except loans, is taxable under the terms of the Tax Reform Act of 1986. Fellowships and grant funds used to pay tuition, fees, and other course-related expenses are excluded from taxation, but funds used for living expenses are taxable. It is up to students to claim the taxable portion of awards, because the University does not distribute W-2 forms for student awards. Additionally, the University does not withhold taxes from stipends nor does it report such stipends to the Internal Revenue Service for US citizens and permanent residents.

The University does report awards made to international students. Stipends are taxed at a rate of 14%, which is withheld from the stipends for federal taxes, unless the students’ country of residence has a tax treaty with the United States. California State Tax will be withheld at an additional rate of 5% for international students and other nonresidents of California if they receive over $1000 per month or $10,000 per calendar year.

Q: What is a fee remission?
A: Students appointed as a Graduate Student Instructor (GSI) or Graduate Student Researcher (GSR) on campus may have some or all of their educational and health insurance fees paid as a benefit of employment. The specifics of a graduate student appointment vary.

Q: How do we get approval for having a course meet a DrPH requirement if it's not currently on the list of alternate courses?
A: Students interested in an alternative course should complete a Course Approval Form, found in the Office of Student Services. To do this, students need to obtain a copy of the syllabus and meet with their mentors and the DrPH Head Graduate Adviser to discuss the proposed
substitution. In some cases, it may be necessary to also meet with the instructor of the traditionally recommended offering to insure that similar material is being covered in the proposed alternative course. If both the DrPH Head Graduate Advisers and the student’s mentor agree that the course meets DrPH core or breadth requirements they should both sign and date the syllabus as approved and the student should then bring the signed form and syllabus to the Director.

Q: What proportion of coursework can be pass/not pass?
A: The campus Graduate Division prefers that students enroll in courses for letter grades. However, graduate students in good standing may take courses on a Satisfactory/Unsatisfactory (S/U) basis with the consent of their academic advisers. A Satisfactory grade for graduate students implies work of B- quality or better.

No more than 1/3 of total units taken prior to advancing to candidacy can be taken S/U. Public health courses numbered 291, 297, 299 and 300 or above are excluded and can be taken as S/U. Once you advance to candidacy, you are advised to sign up for 12 units of independent research (PH 299) under your dissertation chair and select the S/U grading option. It is only prior to advancing to candidacy that the "1/3 rule" pertains, once you advance to candidacy the restriction no longer applies. Keep in mind that you will need a letter grade from any instructors you want to receive letters of recommendation from.

Q: How do I clear an incomplete?
A: To clear an incomplete for any course you will need to complete the Petition to Remove an Incomplete Grade form and have it signed by the instructor. Make a copy of the form for yourself and submit the form to the Instructor. The instructor should return the form with the assigned grade to the DrPH Program Manager in 417 University Hall.

Q: What are the minimum units I need to meet enrollment requirements?
A: The minimum enrollment requirement for all graduate students is 12 units per semester regardless of employment status. This is especially important if you are receiving block grants and other campus fellowship/awards. The campus will rescind your award for under enrollment/non-compliance if this unit requirement is not followed.

Q: How do I change my grading option?
A: You can change your grading option by filing a Petition to Change Class Schedule and submitting the petition to the Office of Student Services for processing.

Q: How do I change faculty mentors?
A: To change your mentor you will need to complete the Change of Mentor form, obtain signatures from both your current mentor and proposed mentor and submit the form to the Office of Student Services for the Head Graduate Adviser’s approval.

Q: What are the DrPH Program requirements for receiving a doctoral degree?
A: Students must complete a minimum of 4 full-time semesters of coursework (48 units) and a minimum of 12 units of dissertation research credits. Due to the diverse experience each student brings to the program, it is expected that students will select courses and independent or special study, PH 296, that advance their knowledge and ultimately their proficiency in all of the core and breadth knowledge areas. In addition to courses in the core and breadth areas, DrPH students are required to attend the DrPH seminars offered in their first three years of study and complete a research and/or professional residency during the summer following the first year of study (320 hours over 8 weeks).

Students must also pass a Qualifying Examination and submit an approved dissertation completed under the guidance of Berkeley faculty members.

Q: What are Graduate Division requirements for receiving a doctoral degree?
A: The doctorate is awarded in recognition of a student’s knowledge of a broad field of learning and for distinguished accomplishment in that field through an original contribution of significant knowledge and ideas. To be eligible to receive the doctorate, the student must complete at least two years (four semesters) of academic residence, pass a Qualifying Examination administered by a committee approved by the Administrative Committee of the Graduate Council, and submit an approved dissertation completed under the guidance of Berkeley faculty members.

Q: How do we prepare for the residency during the first year (and who is available to help with residency planning)?
A: The residency is planned jointly by the student, the faculty mentor and the DrPH Residency Supervisor and is designed to provide the student with an opportunity to establish a source of information or location in which to conduct dissertation research. Please consult with the Director of the Center for Public Health Practice, Jeffrey Oxendine. The Center for Public Health Practice is located in 141-F University Hall.

Q: What kinds of options are available for the doctoral residency?
A: Ideally, the doctoral student residency will provide the student with contacts, experience and potential data sources for the subsequent dissertation. The residency may take a number of forms but typically involves working in a health care agency or non-profit organization, a state or local health department, or working with a professor or other senior researcher. The DrPH Residency Supervisor, the student’s mentor and the staff of the School’s Center for Public Health Practice should be helpful as students decide upon an appropriate residency.

Some students choose to undertake a first year summer residency that is unrelated to their proposed dissertation but will broaden their knowledge and experiential base for their subsequent public health leadership career. More often, however, the choice of a residency is heavily informed by the student’s area of interest for the dissertation. If the residency is taken prior to the submission and approval of the human subjects protocol for one’s research, data for the dissertation cannot be collected as part of the residency. In such instances, however, the residency may be used to help lay the groundwork for the dissertation the student later
anticipates pursuing. Students who undertake residencies with an agency or health department during the summer of their first year, for example, frequently return to that organization later to pursue dissertation data collection.

**Q: How do I receive credit for my summer residency?**

A: In order to save students the expense of summer fees, credit for summer residencies can be received during the fall semester following the residency. Students should enroll in the PH 297 course for 3 units under the DrPH Residency Supervisor. Please contact the DrPH Residency Supervisor for the course control number.

**Q: What are the core skills and knowledge we should have prior to the qualifying exam?**

A: In addition to having a comprehensive and well-honed prospectus for the dissertation, students approaching their qualifying examination should have a good command of each of the core and breadth competency areas required in the program. These are:

- Management of public health organizations
- Research design and methods
- Public Health Ethics
- Leadership
- Health politics and policy analysis
- Public health interventions
- Environmental Health Sciences

The student may be questioned in any or all of these areas as part of the qualifying examination. Additionally, and in order to prepare a strong prospectus as the basis of a solid dissertation, the student should be skilled in such areas as conducting a literature review, developing an NIH style research proposal, developing conceptual frameworks and logic models from which research hypotheses and questions then flow, etc.

**Q: What does the academic year look like for the post-qualifying students?**

A: There is considerable flexibility in what the post-qualifying academic year looks like for doctoral candidates, with many working part time, taking additional classes, and/or serving as teaching assistants in addition to completing research and writing of the dissertation. Students are required to take a minimum of 12 units of dissertation research credit which can be done through additional courses or the PH 299 independent research course with their dissertation chair.

Although many promising options often are available to doctoral candidates, the primary emphasis and use of one’s time should be on completing the dissertation. *Working more than 50% time is strongly discouraged as it is likely to significantly slow progress toward degree completion.*
Q: Where can I look at DrPH dissertations of recent graduates?
A: Check the School of Public Health library.

Q: Do we walk for graduation after we finish our dissertation or before?
A: In order to walk in the commencement ceremony, dissertation must have been filed. Rarely, an exception to this rule may be requested from the Associate Dean for Student Affairs. An exception request must be in the form of a memo signed by the chair of the student’s Dissertation Committee in which he/she attests to the fact filing is imminent (no later than three months after graduation; which would be the end of summer sessions, and makes a compelling case for the exception.

Q: What is an ideal timeframe to accomplish the requirements?
A: The program is designed for completion within three years. Approval from dissertation chair and DrPH program directors is required for remaining in the program after three years.

Q: What if I need to withdraw for a semester or more?
A: The student will need to complete a SPH Withdrawal Form, and submit form to the Office of Student Services. Forms are submitted to the Office of Student Services for processing. If student is out of state and have not established residency prior to your leave, the student will have to pay out of state fees upon return. Please see the DrPH Program Manager for more information.

If a student is withdrawing for medical reasons, please contact University Health Services at the Tang Center, 2222 Bancroft Way. International student on an F-1 or J1 visa, must see an advisor at Services for International Students and Scholars, International House, 2299 Piedmont Ave., since visa status may be jeopardized. If student has a student loan, a exit interview is required by the Loans and Receivables Office, 192 University Hall.

Miscellaneous Questions:

Q: How do I get onto the School of Public Health list serve to receive school wide e-mails?
A: Must be a member of the 'SPH Grads' bSpace group and use your registered CalNet Directory e-mail. For further instructions: http://sph.berkeley.edu/students/pdf/incoming/bspace.pdf

Q: Who is the Head Graduate Advisor?
A: The Head Graduate Advisor is the Associate Dean for Student Affairs in the School of Public Health. The position is currently held by Professor Joan Bloom.

Q: How can I get business cards as a student?
A: Neither the DrPH Program or the School of Public Health provide business cards for students. Please contact Ruthann Haffke in Career Services (haffke@berkeley.edu) to purchase business cards.
Q: Where is there computer and printing access at the SPH for DrPH students?
A: The Doctoral Student Lounge in 585 University Hall is available for this purpose, as are the computers and printers in the student computing lab in Haviland Hall. There are also computers and printers available in the Student Lounge located in 56 University Hall. See the General Information section above.

Q: Who do I contact if there are problems with, or supplies needed for, the Doctoral Lounge printers or computers?
A: David Lein, dlein@berkeley.edu or 642-6011, in the Instructional Computing Group.

Q: How do I get access to the Doctoral Student Lounge?
A: See Steven Keller in 50 University Hall who will activate your student ID card for access.

Q: Where is my student mailbox located?
A: The student mailboxes are located in the Graduate Student Lounge, 56 University Hall. The code for the Graduate Student lounge is available each semester from the staff in 417 UHall.

Q: How do I access the Doctoral Lounge when University Hall is closed?
A: A student’s Cal ID card can be used as a key to University Hall once it is activated. To get card activated, please complete the Current Card Key Application Form, which can be picked up in room 50 University Hall. Once form is completed, submit it to the Office of Student Services for processing. Once the form has been processed it takes ten working days to activate Cal ID card for use as a cardkey.

Q: How do we access course evaluations for non-SPH classes and get advising about non-SPH classes?
A: Different schools and departments on campus have different policies on whether (and how) course evaluations may be obtained, and the student is advised to speak with administrative staff in the department of interest. Word of mouth is also an excellent means of finding strong courses outside the SPH. Students planning to take a non-SPH class to meet a DrPH requirement should obtain a copy of the syllabus and meet with both their faculty mentor and the DrPH Head Graduate Adviser to ensure that it meets the intended requirement.

Q: How does one choose whether to use qualitative, quantitative, or mixed-methods for their doctoral thesis methodology?
A: The choice of dissertation topics and research questions will largely determine the appropriateness of different potential research strategies and approaches. The student’s mentor, committee members, and DrPH seminar leaders, as well as fellow students, should be helpful in thinking through the various research options and which are best suited to the research questions of interest.
Q: How do we find ways to conduct our dissertation research with a non-academic institution?
A: Some organizations (such as Kaiser Permanente, the Alcohol Research Group, and state and local health departments) have had considerable experience in creating a home for DrPH
students who are undertaking dissertation research in conjunction with these institutions. Both the student’s mentor and staff at the Center for Public Health Practice will be helpful in discussing alternative affiliations, and as always, the experiences of other DrPH students who have undertaken residencies or done their dissertations with these organizations can provide invaluable insights as well.

**Other Important Information:**

**Establishing California Residency**
Because of the high cost of out-of-state tuition, students who intend to reside in California are highly encouraged to take the steps necessary to establish legal residency in California. Some of these criteria should be fulfilled immediately after arrival in Berkeley because it takes one year to establish intent to reside in California. For specific information on establishing residency go to: [http://registrar.berkeley.edu/Residency/establish.html](http://registrar.berkeley.edu/Residency/establish.html).